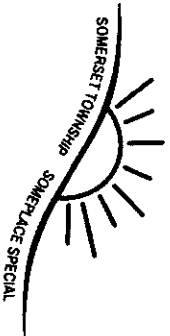


**Township of Somerset**  
12715 E. Chicago Road, P.O. Box 69  
Somerset Center, Michigan 49282-0069  
(517) 688-9223

**Board of Trustees Regular Meeting  
Agenda (Draft)-March 20<sup>th</sup>, 2025**

- 1. CALL TO ORDER (7:00) PM**
- 2. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- 3. ROLL CALL of Board Members**
  - Supervisor – Tim Shaw
  - Treasurer – Jan O'Shaughnessey
  - Trustee – Steve Meckley
  - Trustee – David Pumfrey
  - Clerk – Sharon Lyttenhove
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. SUPERVISOR COMMENTS**
- 6. PUBLIC COMMENT (3-minute time limit)**
- 7. REPORTS**
  - a) Fire and Rescue – Chief Scott Fries
  - b) Treasurer – Jan O'Shaughnessey
  - c) Police – Chief John Gessner
  - d) Parks and Rec. – Dan Monahan
  - e) JCB – Secretary Delores Smith-Post
  - f) Supervisor – Tim Shaw
  - g) Assessor – Tim Shaw
  - h) Zoning – Administrator Tom Weidner
  - i) County Commissioner – Brent Leiningger
  - j) Hillsdale County Road Commission – Mark Kline
  - k) Planning Commission – N. Carolan
  - l) Revenue and Expenditures - Clerk Sharon Lyttenhove
- 8. FINANCES**
  - a) February 2025 bills and payroll through March 15 as prepared by Deputy Clerk Barb Vozenilek
- 9. CONSENT AGENDA**
  - a) Approve minutes for February 20th, 2025 board meeting
  - b) Sale lot #312 spaces 1 – 6, Somerset Center Cemetery to Tim Shaw
  - c) Resignation of Tim Shaw from Somerset Fire Department



**Township of Somerset**  
12715 E. Chicago Road, P.O. Box 69  
Somerset Center, Michigan 49282-0069  
(517) 688-9223

**Board of Trustees Regular Meeting  
Agenda (Draft)-March 20<sup>th</sup>, 2025**

**10. UNFINISHED BUSINESS**

- a) Security Camera for the Park
- b) Invoice Cloud cancellation of contract
- c) FOIA Procedure
- d) Solar Energy

**11. NEW BUSINESS**

- a) Rate quote – Stevens Disposal for Spring Cleanup May 3<sup>rd</sup>, 2025
- b) Sick Time Act
- c) Quarterly Pay for Fire Department
- d) Increase Keegan McKenna rate from \$18.54 to \$20.00 hourly until budget year end June 30<sup>th</sup> 2025
- e) 2017 Dodge Charger to use for township employees for travel to training, conferences, etc.
- f) Replace the outdated camera system with new from the Axon company in 1 police vehicle and update total package in all 3 police vehicles by an Axon installer. Five yearly payments of \$7969.56 each
- g) Comcast potential BEAD grant application
- h) Music in the park contracts

**12. PUBLIC COMMENT (3-minute time limit)**

**13. BOARD COMMENT**

**14. ANNOUNCEMENTS**

- Next Meeting Thursday, April 17, 2025 at 7:00 PM
- Drain Commission meeting here on 4/15/2025 at 10:00 am and 11:00 am for Lake Somerset and Lake LeAnn



Scott A. Friess  
Fire Chief /EMT

# Somerset Township Fire Department & Rescue

12715 E. Chicago, Box 69  
Somerset Center, MI 49282  
517-688-4406



Richard W. Sleeman Jr  
Asst. Chief /EMT

The Somerset Township Fire and EMS had 122 calls for the month of February for total of 217 calls which is an increase of 57 calls compared to last year. There were 108 Medical Emergencies, 7 Fires, 7 Vehicle Accidents. 399.9 gal of Diesel and 168.5 gal of gas. February Charges - \$77,917.05, February Credits - \$19,502.91

Date	Medical/Fire	# Personnel	Trucks	Total Time
2/1/2025	Medical/citizen assist	2	1	20 min
2/1/2025	Medical/assist JCA	2	1	2 hrs
2/1/2025	Medical/citizen assist	2	1	20 min
2/2/2025	Medical/assist JCA	2	1	2 hrs
2/2/2025	Medical/assist JCA	2	1	20 min
2/2/2025	Medical/transfer	2	1	4 hrs
2/2/2025	Medical/assist JCA	2	1	2 hrs
2/3/2025	Medical	2	1	2 hrs
2/3/2025	Vehicle Accident	2	1	2 hrs
2/3/2025	Vehicle Accident	6	3	1 hr 20 min
2/3/2025	Vehicle Accident	6	3	1 hr 20 min
2/3/2025	Vehicle Accident	6	3	1 hr 20 min
2/3/2025	Medical/assist JCA	2	1	1 hr 45 min
2/3/2025	Medical/assist JCA	2	1	20 min
2/3/2025	Medical	2	1	30 min
2/3/2025	Medical/assist REU	2	1	1 hr 45 min
2/4/2025	Medical/assist REU	2	1	2 hrs
2/4/2025	Medical	2	1	1 hr 45 min
2/4/2025	Medical/assist JCA	2	1	1 hr 45 min
2/4/2025	Medical/transfer	2	1	1 hr 45 min
2/4/2025	Fire/CO alarm	2	1	20 min
2/4/2025	Medical	2	1	1 hr 45 min
2/4/2025	Medical	2	1	1 hr 45 min
2/4/2025	Fire/house assist Hanover	6	1	2 ½ hrs
2/5/2025	Medical/assist JCA	2	1	1 hr 20 min
2/5/2025	Fire/house assist Addison	9	4	3 hrs
2/5/2025	Medical	2	1	1 hr 45 min
2/5/2025	Medical/assist REU	2	1	1 hr
2/5/2025	Medical/transfer	2	1	30 min
2/5/2025	Medical/assist JCA	2	1	1 hr 45 min
2/5/2025	Medical	2	1	2 hrs
2/6/2025	Medical/assist JCA	2	1	1 hr
2/7/2025	Medical/assist JCA	2	1	2 hrs
2/7/2025	Medical	2	1	1 hr 20 min
2/7/2025	Fire/house assist Addison	4	2	3 hrs

2/8/2025	Medical/assist JCA	2	1	1	1 hr
2/8/2025	Medical/assist JCA	2	1	1	1 hr 45 min
2/9/2025	Medical/assist JCA	2	1	1	20 min
2/9/2025	Medical/assist JCA	2	1	1	20 min
2/9/2025	Medical	2	1	1	20 min
2/9/2025	Medical	2	1	1	30 min
2/10/2025	Medical/assist REU	2	1	1	2 hrs 20 min
2/10/2025	Medical/assist REU	2	1	1	20 min
2/10/2025	Medical	2	1	1	20 min
2/10/2025	Medical/assist JCA	2	1	1	30 min
2/10/2025	Medical/transfer	2	1	1	3 hrs
2/11/2025	Medical	4	2	2	1 hr 20 min
2/11/2025	Medical/assist JCA	2	1	1	2 hrs
2/11/2025	Medical	2	1	1	1 hr 45 min
2/11/2025	Fire/illegal burn	2	1	1	20 min
2/11/2025	Medical	2	1	1	45 min
2/12/2025	Medical/citizen assist	2	1	1	20 min
2/13/2025	Medical/transfer	2	1	1	4 hrs
2/13/2025	Medical	2	1	1	1 hr 45 min
2/14/2025	Medical	2	1	1	1 ½ hrs
2/14/2025	Medical/assist REU	2	1	1	1 ½ hrs
2/15/2025	Medical	2	1	1	1 hr 45 min
2/15/2025	Medical/assist REU	2	1	1	20 min
2/15/2025	Medical	2	1	1	1 hr 45 min
2/15/2025	Medical/transfer	2	1	1	4 hrs
2/16/2025	Vehicle Accident	4	2	2	45 min
2/16/2025	Medical/assist Addison	2	1	1	2 hrs 45 min
2/16/2025	Medical	2	1	1	1 ½ hrs
2/16/2025	Medical	2	1	1	20 min
2/16/2025	Medical	2	1	1	1 hr 20 min
2/16/2025	Medical/assist JCA	2	1	1	2 hrs 20 min
2/17/2025	Medical	2	1	1	2 hrs
2/17/2025	Medical/assist REU	2	1	1	1 hr 45 min
2/17/2025	Medical	2	1	1	2 hrs 45 min
2/17/2025	Medical/assist JCA	2	1	1	2 ½ hrs
2/17/2025	Medical/assist JCA	2	1	1	1 ½ hrs
2/18/2025	Medical/assist JCA	2	1	1	1 hr 45 min
2/18/2025	Medical/transfer	2	1	1	2 hrs
2/18/2025	Medical	2	1	1	1 ½ hrs
2/18/2025	Medical/assist JCA	2	1	1	1 hr 20 min
2/18/2025	Medical/assist REU	2	1	1	1 hr 20 min
2/19/2025	Medical/assist REU	2	1	1	20 min
2/19/2025	Medical/transfer	2	1	1	3 ½ hrs

2/19/2025	Medical/assist REU	2	1	1	45 min
2/19/2025	Medical/transfer	2	1	1	4 hrs
2/19/2025	Medical	2	1	1	1 ½ hrs
2/19/2025	Medical/transfer	2	1	1	3 ½ hrs
2/19/2025	Medical	2	1	1	2 hrs
2/20/2025	Vehicle Accident/assist JCA	2	1	1	20 min
2/20/2025	Medical	2	1	1	1 hr 45 min
2/20/2025	Medical/transfer	2	1	1	4 ½ hrs
2/20/2025	Medical	2	1	1	30 min
2/20/2025	Vehicle Accident	3	1	2	30 min
2/21/2025	Medical/assist JCA	2	1	1	1 hr 45 min
2/21/2025	Medical	2	1	1	1 ½ hrs
2/21/2025	Medical	2	1	1	30 min
2/21/2025	Medical/citizen assist	2	1	1	20 min
2/21/2025	Medical	2	1	1	2 hrs
2/22/2025	Medical/assist JCA	2	1	1	1 hr 20 min
2/22/2025	Medical/assist REU	2	1	1	45 min
2/22/2025	Medical/citizen assist	2	1	1	20 min
2/22/2025	Medical	2	1	1	20 min
2/23/2025	Medical/assist JCA	2	1	1	20 min
2/23/2025	Medical	2	1	1	1 ½ hrs
2/23/2025	Medical/assist JCA	2	1	1	1 hr 20 min
2/24/2025	Medical	2	1	1	1 ½ hrs
2/24/2025	Medical/assist REU	2	1	1	1 hr 45 min
2/24/2025	Medical/assist JCA	2	1	1	1 hr 20 min
2/24/2025	Medical/assist REU	2	1	1	20 min
2/24/2025	Fire/tree down	1	1	1	20 min
2/24/2025	Medical/transfer	2	1	1	3 hrs 20 min
2/24/2025	Medical/transfer	2	1	1	3 hrs 20 min
2/25/2025	Medical	2	1	1	2 hrs
2/25/2025	Medical/assist JCA	2	1	1	20 min
2/25/2025	Medical	4	2	2	2 hrs 45 min
2/25/2025	Medical/assist JCA	2	1	1	1 hr 45 min
2/25/2025	Medical/assist JCA	2	1	1	45 min
2/26/2025	Medical/citizen assist	2	1	1	30 min
2/26/2025	Medical/assist REU	2	1	1	45 min
2/26/2025	Medical/assist JCA	2	1	1	1 hr 20 min
2/26/2025	Vehicle Accident	2	1	1	30 min
2/26/2025	Medical/assist JCA	2	1	1	20 min
2/26/2025	Fire/house assist Liberty	3	1	1	20 min
2/27/2025	Medical/assist JCA	2	1	1	1 hr 45 min
2/26/2025	Medical/assist JCA	2	1	1	20 min
2/27/2025	Medical/citizen assist	2	1	1	30 min

2/28/2025	Medical	2	1	1 hr 20 min
2/28/2025	Medical/assist REU	2	1	20 min

**Township of Somerset  
Treasurer Report  
Fund Balance Summary  
2/28/2025**

<b>Checking</b>	
Roads	\$328,04
General Disbursement	\$273,435.10
<b>Saving</b>	
ICS	\$710,719.10
Michigan Class	\$405,169.30
Medicare Fire	\$51,972.49

Michigan Class	
General Fund	\$279,637.47
Parks & Recreation	\$63,409.69
Fire Fund	\$29,203.12
Police Fund	\$1,001.61
Capital Improvement	\$30,392.54
Road Services	\$802.38
Cemetery	\$722.49
Total	\$405,169.30

**Certificate of Deposits**  
Multi-Bank Securities \$300,866.30

MBS Certificates of Deposit				
Bank	Interest Rate	Maturity Date	Market Value	
Bank of America	5.05%	4/11/2025	\$50,030.50	
Flagstar	5.20%	8/22/2025	\$50,206.50	
JP Morgan	4.65%	2/26/2025	\$94,015.98	
JP Morgan	0.65%	3/9/2026	\$104,117.40	
Cash, Money Funds & bank Deposits (1%)			\$2,495.92	
Total			\$300,866.30	

**Township Fund Balance** **\$1,742,490.33**

**Tax Accounts**

Checking	\$100,832.34
Savings	\$96,615.96

**All Fund Balance** **\$1,939,938.63**



**Somerset Township Police Department**  
March 2025 Board Report (February 2025)  
03/20/2025

Hours worked: 371.5 hrs.  
Miles Patrolled: 3793  
Fuel: Gallons used 217.4      **YTD: 2365.1**

Citations: 003  
Vehicle Crashes: 007  
Assist to STFD: 004  
Incident reports: 092      **YTD: 212**

<u>Previous Year Call Totals</u>	<u>Month</u>	<u>YDT</u>
Feb 2024 reports:	099	184
Feb 2023 reports:	083	182
Feb 2022 reports:	113	238

**Central Dispatch Calls**

Total calls from central dispatch: 076  
a. complaint calls total: 054  
b. outside schedule hrs.: 016  
c. on other calls: 001  
d. calls not ours: 002  
e. information dispatch: 007  
f. missed calls: 000

**Complaint Coverage:**

STPD: 68.0%  
MSP: 25.0%  
HCSD: 08.0%  
D.N.R.: 01.0%

**Discussion Items**

1. Vehicle: 2017 Dodge Charger
2. Personnel: Wage Increase: Officer McKenna
3. Equipment: New In Car Camera System
4. Training: Attended Annual Chiefs Conference



**Parks and Recreation Committee  
Meeting Minutes- Draft  
March 3, 2025**

**1. Call to Order**

The meeting of the Parks and Recreation Committee was called to order by Dan Monahan on Monday, March 3, 2025, at 4:10pm in the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, MI 49282.

**2. Pledge of Allegiance & Roll Call**

Attendees recited the Pledge of Allegiance  
Committee Members in Attendance: Dan Monahan, Shaina Kulczykcki, Lesley Weidner,  
Absent: John Scaramucci, Steve Meckley  
Volunteers and other attendees: Kim Crisanti

**3. Public Comments – n/a**

**4. Approval of February 3, 2025 Meeting Minutes**

Kulczykcki moved to approve the February 3, 2025, meeting minutes. Second by Monahan.  
Vote taken: Ayes 3. Nays: 0. Absent 2. February 3, 2025 minutes approved.

**5. Volunteer Hours**

Dan: 0 hours, Shaina: 7 hours, John: 2 hours, Steve: 2 hours, Sydney: 2 hours,  
Rhonella – 2 hours, Terry 2 ½ hours **Total: 17.5**

**6. Budget**

Deputy Treasurer Weidner reviewed the Parks and Rec budget.

**7. McCourtie Park Rentals 2025-**

**Pavillion:** 3 total    **Bridges:** 1 total

**8. Rathskeller Rentals**

1 reservation deposit; 4 tentative reservations (June 7, September 6, September 8, May 2026)

Support for creating a brochure and flyers that encompass all rentals available and hiring photographer to take photos of Rathskellar, bridges, pavilion, etc.

**9. Old Business**

**a. Baseball Fields & 2025 Team Schedules**

Tentative schedule still stands and Kulczykcki will request volunteer help for April 5<sup>th</sup> Volunteer Day and/or other April dates to work on field (weather permitting). Coordination with the Sheriff's community service workers can start April 22<sup>nd</sup>. Dan confirmed that there were enough bases and no new need to be purchased at this time. Next steps: begin working on grounds as soon as weather permits, with initial focus being on stone dust and getting grass down.

**b. 2025 Events List Update**

Shaina shared that Earth Day is April 26<sup>th</sup> and plans are in the works to hold activities and have a food truck on site that day. Shaina will create a subcommittee to work through details for this event. The second Go Play States Disc Golf Tournament will be held June 21<sup>st</sup> and will be run by Christopher Otis from Grand River Union Disc Golf Club. Also noted that fireworks will be Saturday, July 5<sup>th</sup> this year and all park events will be held on that day.

**c. Security Camera Quote Update**

Computer Ties was the preferred choice and a motion was made by Dan to move forward with hiring Computer Ties and presenting rationale to the Board. The motion was seconded by Shaina. Ayes – 3, Nays – 0.

Shaina will prepare a presentation of information for the Board and is also putting in a request for a grant to help offset expenses of the security cameras.

**10. New Business**

**a. Music in the Park Bands and Contracts**

Four Music in the Park dates are scheduled (this includes July 5<sup>th</sup>); 3 bands are scheduled and working on confirming the last band. Shaina shared that we have been paying the same fee (\$500) to the bands for the last several years and asked for feedback on whether amount should be increased. At this time committee agreed to keep fee the same and to re-visit if the \$500 seemed to be an obstacle to finding talent. Shaina noted that the contract for the July 5<sup>th</sup> band is \$700.

**b. Bridge Assessment**

Dan will reach out to Melinda to schedule meeting to review bridges and will contact Shaina with date/time so that she can join meeting. Shaina reminded committee that she attached the file with all bridge photos in February email.

**c. Parks and Recreation Committee Policies and Procedures**

Current Parks and Rec Committee Policies were shared. No action taken.

**11. Round Table**

**a)** Upcoming Event- Volunteer Day March 8<sup>th</sup>. Dress for the weather and working outdoors to remove invasive species, pick up trash, etc.

**b)** Shaina and Lesley attended Irish Hills Chamber morning coffee event; River Raisin Watershed meeting is coming up and John will plan attend; looking into dates for upcoming Hillsdale County Parks and River Raisin Watershed Council meetings and will try to attend.

**10. Adjournment**

The March 3, 2025 Parks and Recreation Meeting was adjourned at 5:22pm by Dan.

The next Parks and Recreation Committee meeting will be held on Monday, April 7, 2025 at 4:00pm at the Township Hall building, Community Room, 12715 East Chicago Road, Somerset Center, MI 49282.

Minutes submitted by Deputy Treasurer Lesley Weidner  
S./Parks and Recreation/Committee Meetings/Meeting Minutes/Meeting Minutes 2025/March 3  
2025 Parks & Recreation Minutes-DRAFT

**Jerome Community Bldg. Committee Minutes  
Mar. 13th 2025**

**Committee Members:**

**Delores Smith-Post, Chairperson & Secretary.**

**Greg Sheffer, Maggie McElroy, Melissa Machnee & Audean Sheffer.**

**All committee members present, except Melissa.**

**Visitors: Sharon & Jerry Uttenhove.**

**We have been organizing our Rummage sale, we have 2 large rooms in the basement with a lot of nice items.**

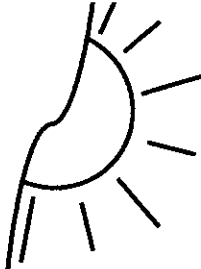
**We have a full house upstairs for the craft show and 2 spots downstairs.**

**We've had 11 rentals so far this year and at this point we have 20 more and picking up 1-2 per week.**

**Vol. hrs approx. 21**

A handwritten signature in black ink, appearing to read "Delores Smith-Post". The signature is written in a cursive, flowing style.

**Delores Smith-Post**



# TOWNSHIP OF SOMERSET

P.O. Box 69 ~ 12715 E. Chicago Road

Somerset Center, Michigan 49282

Phone: 517-688-9223 Fax: 517-688-9132

[www.somersettownship.org](http://www.somersettownship.org)

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## *March 2025 Assessor Report*

- The March Board of Review went well, the board heard a total of 9 petitions. This is down from previous years.
- All decisions that the Board of Review made have been sent out to the property owner via mail on 03/17/2025.
- All documents required by the Hillsdale County Equalization Department to finalize the 2025 assessment roll will be sent to the Equalization Department this week.
- All Board of Review members' time slips have been submitted to the Clerk's Department for payment to be issued.

## **March 20, 2025 Board Meeting**

**Tom Weidner, Zoning Administrator**

### **February 15 – March 14, 2025**

- Zoning Compliance Request: 10
- Site Inspections: 8
- Contacts (calls, emails, walk-ins, letters): 63
- Letters sent to recipients for ZBA meeting: n/a
- Packets sent to ZBA Board: n/a
- Letters for ZBA meeting; Packet for ZBA Board: n/a
- Attended Meetings (Board, ZBA, Planning)

**TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN – PLANNING COMMISSION SPECIAL  
MEETING MINUTES MARCH 11, 2025/ PAGE 1 OF 3**

**CALL TO ORDER** – The Special Meeting of the Township of Somerset Planning Commission was called to order by Chairperson Namrata Carolan, on Tuesday, March 11, 2025 at 7:00 PM in the Somerset Center Community Room, 12715 E. Chicago Road, Somerset Center, Michigan. The Pledge of Allegiance was said. In attendance there were four members of the public, Sr. /, Nick Meckley, Elona Meckley and Patrick Carolan. Zoning administrator Tom Wiedner was also present.

**ROLL CALL OF PLANNING COMMISSION MEMBERS** – Chairperson – Namrata Carolan – (Present) Vice Chair- Lynn Hartzler- (Present) Secretary – John Berro (Present) Board Representative – David Pumfrey – (Present)

**APPROVAL OF MINUTES** – Lynn Hartzler motioned to approve the Planning Commission Meeting Minutes of January 14, 2025. Second by John Berro: Ayes: 4 Nays: 0 Minutes approved.

**APPROVAL OF AGENDA** – John Berro moved to add presentation on tiny homes by Steve Meckley under new business as Item A. Second by David Pumfrey: Ayes:4 Nays: 0 motion approved.  
Lynn Hartzler moved to further approve the agenda as presented. Second by John Berro : Ayes:4 Nays: 0 motion approved.

**CONFLICTS OF INTEREST** – No member noted a conflict of interest for the topics to be considered by the Planning Commission at this meeting.

**CORRESPONDENCE RECEIVED:** - No Correspondence was noted as received.

**TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN – PLANNING COMMISSION MINUTES**  
**MARCH 11, 2025 / PAGE 2 OF 3**

**COMMENTS FROM BOARD REPRESENTATIVE, ZONING ADMINISTRATOR, ZONING BOARD OF APPEALS**

- A. Comments from Board Representative (Tom Wiedner): No Comments.
- B. Zoning Administrator: No Comments.
- C. Zoning Board of Appeals: No Meetings were held.

**PUBLIC COMMENTS –**

No Members of the public came forward.

**UNFINISHED BUSINESS –**

- A. Zoning Ordinance Language for Solar Energy Facility. There was much discussion.

Lynn Hartzler moved to table the ordinance revision. Second by John Berro: Ayes:4 Nays: 0 motion approved.

Planning Commission Members advised language change of usage from Solar Farm to Solar Energy Facility. The members also recommended to finalize the recommendation of the zoning ordinance to the board of trustees and to add the approval on their next available agenda. This was addressed as a general consensus by the Planning Commission.

**TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN – PLANNING COMMISSION MINUTES**  
**MARCH 11, 2025 / PAGE 3 OF 3**

**NEW BUSINESS –**

**PRESENTATION ON TINY HOMES BY STEVE MECKLEY:**

Legal landscape for tiny homes can be complex due to varying local regulations. Understanding these laws is crucial for anyone considering building or residing in a tiny home within the state.

The presentation delved into essential aspects of Michigan's tiny home regulations, including zoning, building codes, permitting processes, land use restrictions, and potential legal challenges.

Chairperson Carolan discussed on gaining insight into these areas, prospective tiny homeowners can better prepare for the unique hurdles they may face in realizing their dream. There were other discussions by the planning commissioners as well.

Chairperson Namrata Carolan discussed training on the latest Planning and Zoning Essentials and shared monthly educative and informative materials from Township Association, Michigan Association Counties resources will be shared to the members and general public. Webinar series and information will also be sent for virtual and in person training.

**ANY OTHER BUSINESS/ON-GOING BUSINESS –**

None

**ITEMS TO BE FINALIZED –**

None

**PUBLIC COMMENTS –**

Member of the public **Steve Meckley** made comments on the Solar projects within Michigan.

Chairperson Carolan once again thanked several members of the public and lastly thanked the entire Planning Commission board for assisting with reviewing current zoning ordinance. She thanked the public for taking time to attend the meeting.

Meeting was adjourned at 7:48 PM Motion by Lynn Hartzler. Second by David Pumfrey Ayes: 4 Nays: 0 motion approved.

Respectfully submitted by Namrata Carolan.



REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	MONTH 02/28/2025	AVAILABLE BALANCE	% B DGT USED
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Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
101-000-401	MOBILE HOME TAX	1,500.00	1,296.00	288.00	204.00	86.40
101-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
101-000-403	PROPERTY TAXES	264,530.00	248,696.56	89,306.33	15,833.44	94.01
101-000-420	DELINQUENT PERSONAL TAX	300.00	0.00	0.00	300.00	0.00
101-000-441	DELINQUENT REAL TAX	500.00	0.00	0.00	500.00	0.00
101-000-445	PENALTIES/INTEREST DELIQ TAXES	0.00	21.08	0.00	(21.08)	100.00
101-000-477	BUILDING PERMIT FEES	35,000.00	19,642.00	2,345.00	15,358.00	56.12
101-000-482	ZONING FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-483	ZONING COMP. PERMIT FEES	4,000.00	1,300.00	275.00	2,700.00	32.50
101-000-499	DOG LICENSES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-573	CRYSTAL-PERCH SADD	20,000.00	0.00	0.00	20,000.00	0.00
101-000-574	STATE SHARED REVENUES	300,000.00	339,923.65	83,107.00	(39,923.65)	113.31
101-000-575	LOCAL COMMUNITY STABILIZATION	0.00	0.00	0.00	0.00	0.00
101-000-576	ELECTION EXPENSE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
101-000-580	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-618	ADMN FEES/TAXES	120,000.00	80,859.41	18,801.24	39,140.59	67.38
101-000-619	SUMMER TAX COLLECT FEE	0.00	0.00	0.00	0.00	0.00
101-000-642	SPLIT OF SURVEY REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-643	CEMETERY LOT SALES	3,000.00	1,550.00	0.00	1,450.00	51.67
101-000-644	CEMETERY FOUNDATION SALES	15,000.00	1,321.00	0.00	13,679.00	8.81
101-000-645	GRAVE OPEN/CLOSE	10,000.00	4,775.00	450.00	5,225.00	47.75
101-000-651	FEES FOR INFORMATION	500.00	117.86	0.00	382.14	23.57
101-000-652	ASSESSORS FEE FOR INFORMATION	500.00	380.00	0.00	120.00	76.00
101-000-656	PENAL FINES-	12,000.00	13,786.48	0.00	(1,786.48)	114.89
101-000-666	INTEREST INCOME	40,000.00	17,670.67	1,857.57	22,329.33	44.18
101-000-667	LAND RENTAL/REDUCT OF INT EXP	0.00	0.00	0.00	0.00	0.00
101-000-668	SCCR RENTALS	800.00	470.00	0.00	330.00	58.75
101-000-669	GRONDS/BLDG RENTALS	10,000.00	9,375.00	2,045.00	625.00	93.75
101-000-671	JEROME COMM. BLDG. DONATIONS	1,000.00	765.48	0.00	234.52	76.55
101-000-673	BRIDGE RESTORATION/CINGULAR	16,000.00	4,838.10	0.00	11,161.90	30.24
101-000-674	PROCEEDS FROM SALE OF LAND	0.00	0.00	0.00	0.00	0.00
101-000-675	CABLE TV FRANCHISE FEES	45,000.00	35,180.69	10,011.16	9,819.31	78.18
101-000-678	DONATIONS	1,000.00	(813.02)	(1,062.50)	1,813.02	(81.30)
101-000-678	DONATIONS LIBRARY BOOKS	1,200.00	1,245.13	110.80	(45.13)	103.76
101-000-679	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
101-000-682	REIMBURSE FROM FIRE FUND	0.00	0.00	0.00	0.00	0.00
101-000-687	REFUNDS	0.00	100.00	100.00	(100.00)	100.00
101-000-690	FIREWORKS DONATIONS	0.00	0.00	0.00	0.00	0.00
101-000-691	INSURANCE REIMBURSE	0.00	2,599.65	0.00	(2,599.65)	100.00
101-000-694	MISC REVENUES	4,000.00	1,931.98	1,931.98	2,068.02	48.30
101-000-699	TRANS FROM GEN FUND/FUND BALANCE	432,284.00	0.00	0.00	432,284.00	0.00
Total Dept 000 - NON-DEPARTMENTAL						
		1,340,614.00	787,032.72	209,566.58	553,581.28	58.71
TOTAL REVENUES						
		1,340,614.00	787,032.72	209,566.58	553,581.28	58.71
Expenditures						
		1,340,614.00	787,032.72	209,566.58	553,581.28	58.71
Dept 103 - TOWNSHIP BOARD						
101-103-703	SALARIES	8,700.00	4,125.00	0.00	4,575.00	47.41
101-103-714	EMPLOYEE BENEFITS	1,700.00	834.29	47.04	865.71	49.08
101-103-836	MEMBERSHIPS AND DUES	5,000.00	4,855.09	0.00	144.91	97.10
101-103-860	MILEAGE OR EXPENSES	150.00	0.00	0.00	150.00	0.00



REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	02/28/2025	02/28/2025	ACTIVITY FOR	MONTH	02/28/2025	AVAILABLE	& BDGT	USED
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Fund 101 - GENERAL FUND

Expenditures

Dept 211 - LEGAL AND ACCOUNTING

101-211-801	PROF SERV/LEGAL RET/SR. CITIZ	0.00	0.00	0.00	0.00			0.00	0.00		0.00
101-211-802	LEGAL OPIN/COMP. ACCT/DOM HARM	8,000.00	7,395.00	2,745.00	605.00			92.44	0.00		0.00
101-211-803	ZONING	6,000.00	0.00	0.00	6,000.00			0.00	0.00		0.00
101-211-804	TAX TRIBUNAL DEFENSES	1,500.00	0.00	0.00	1,500.00			0.00	0.00		0.00
101-211-805	POLICE DEPT LEGAL	500.00	0.00	0.00	500.00			0.00	0.00		0.00
101-211-806	LAW SUIT DEFENSES	2,000.00	0.00	0.00	2,000.00			0.00	0.00		0.00
101-211-807	LEGAL DOCUMENT PREPARATION	300.00	0.00	0.00	300.00			0.00	0.00		0.00
101-211-808	FIRE DEPT LEGAL	0.00	0.00	0.00	0.00			0.00	0.00		0.00
101-211-810	AUDIT	18,000.00	18,000.00	(2,605.00)	0.00			100.00	0.00		100.00
101-211-971	CRYSTAL PERCH SADD	20,000.00	(1,596.47)	0.00	21,596.47			(7.98)	0.00		0.00
101-211-972	SURVEY/DEED EXPENSE	2,000.00	0.00	0.00	2,000.00			0.00	0.00		0.00
Total Dept 211 - LEGAL AND ACCOUNTING											
		58,300.00	23,798.53	140.00	34,501.47			40.82			

Dept 215 - CLERK

101-215-703	SALARIES-CLERK	35,000.00	21,662.49	2,908.33	13,337.51			61.89			
101-215-707	WAGES-DEPUTY CLERK	18,000.00	12,921.62	0.00	5,078.38			71.79			
101-215-708	WAGES-ASSIST. TO CLERK	8,000.00	8,000.00	(2,363.43)	0.00			100.00			
101-215-711	COST OF LIVING	2,240.00	772.08	18.62	1,467.92			34.47			
101-215-714	EMPLOYERS TAX PORTION	4,395.00	3,631.27	354.73	763.73			82.62			
101-215-726	SUPPLIES	300.00	287.23	(56.02)	12.77			95.74			
101-215-836	MEMBERSHIPS AND DUES	300.00	0.00	0.00	300.00			0.00			
101-215-860	MILEAGE OR EXPENSES	1,000.00	110.27	0.00	889.73			11.03			
101-215-900	PRINT & PUBLISH/START UP COST	0.00	0.00	0.00	200.00			0.00			
101-215-960	EDUCATION AND TRAINING	1,300.00	294.00	0.00	1,006.00			22.62			
101-215-977	EQUIPMENT/RECORD RETENTION	1,000.00	175.00	0.00	825.00			17.50			
101-215-978	COMPUTER SOFTWARE	2,000.00	118.75	0.00	1,881.25			5.94			
Total Dept 215 - CLERK											
		73,735.00	47,972.71	862.23	25,762.29			65.06			

Dept 247 - BOARD OF REVIEW

101-247-712	WAGES PER DIEM	1,000.00	0.00	0.00	1,000.00			0.00			
101-247-714	EMPLOYERS TAX PORTION	70.00	0.00	0.00	70.00			0.00			
101-247-860	MILEAGE OR EXPENSES	200.00	28.00	28.00	172.00			14.00			
101-247-900	PRINT & PUBLISH/START UP COST	300.00	0.00	0.00	300.00			0.00			
101-247-960	EDUCATION AND TRAINING	500.00	0.00	0.00	500.00			0.00			
Total Dept 247 - BOARD OF REVIEW											
		2,070.00	28.00	28.00	2,042.00			1.35			

Dept 253 - TREASURER

101-253-703	SALARIES-TREASURER	29,900.00	18,687.52	2,491.67	11,212.48			62.50			
101-253-707	WAGES-DEPUTY TREASURER	15,000.00	12,598.56	1,263.50	2,401.44			83.99			
101-253-708	WAGES	1,500.00	115.00	0.00	1,385.00			7.67			
101-253-711	COST OF LIVING	3,000.00	309.97	0.00	2,690.03			10.33			
101-253-714	EMPLOYERS TAX PORTION	4,000.00	2,481.89	287.28	1,518.11			62.05			
101-253-726	SUPPLIES	500.00	500.00	(1,406.97)	0.00			100.00			
101-253-745	MISC EXPENDITURES	200.00	68.10	0.00	131.90			34.05			
101-253-809	BANK SERVICE CHARGES	100.00	94.94	64.94	5.06			94.94			
101-253-826	TAX ROLT STATEMENTS	12,000.00	4,262.89	1,981.88	7,737.11			35.52			
101-253-836	MEMBERSHIPS AND DUES	1,600.00	1,221.00	0.00	379.00			76.31			
101-253-860	MILEAGE OR EXPENSES	600.00	387.48	0.00	212.52			64.58			
101-253-900	PRINT & PUBLISH/START UP COST	2,600.00	2,520.08	0.00	79.92			96.93			
Total Dept 253 - TREASURER											
		2,070.00	28.00	28.00	2,042.00			1.35			

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

ACTIVITY FOR

GT NUMBER	DESCRIPTION	2024-25	YTD BALANCE	02/28/2025	MONTH	02/28/2025	AVAILABLE	% BDGT	USED
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Fund 101 - GENERAL FUND									
Expenditures									
101-253-910	INSURANCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-930	REPAIRS//BLDG. MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-960	EDUCATION AND TRAINING	3,550.00	450.00	400.00	3,100.00	500.00	0.00	0.00	12.68
101-253-977	EQUIPMENT	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-978	COMPUTER SOFTWARE	3,000.00	3,000.00	(1,981.88)	0.00	0.00	0.00	0.00	100.00
Total Dept 253 - TREASURER									
		78,050.00	46,697.43	3,100.42	31,352.57				59.83

Dept 258 - DATA PROC/COMP. DEPT.									
101-258-714	EMPLOYERS TAX PORTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-258-830	CONTRACTED LABOR	20,000.00	11,009.49	11.17	8,990.51				55.05
Total Dept 258 - DATA PROC/COMP. DEPT.									
		20,000.00	11,009.49	11.17	8,990.51				55.05

Dept 266 - MB OFFICES

101-266-706	WAGES/SALARIES	2,500.00	572.89	0.00	1,927.11				22.92
101-266-711	COST OF LIVING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-266-714	EMPLOYERS TAX PORTION	500.00	43.82	0.00	456.18				8.76
101-266-715	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-266-775	MAINTENANCE SUPPLIES	5,000.00	1,997.96	590.23	3,002.04				39.96
101-266-830	CONTRACTED LABOR	5,000.00	5,000.00	471.05	0.00	0.00	0.00	0.00	100.00
101-266-853	TELEPHONE	7,000.00	5,424.98	182.00	1,575.02				77.50
101-266-920	UTILITIES	20.00	0.00	0.00	20.00				0.00
101-266-930	REPAIRS//BLDG. MAINT.	6,000.00	1,171.20	22.74	4,828.80				19.52
101-266-931	EQUIP SERV CONT/GROUNDS MAINT	10,000.00	4,321.71	437.98	5,678.29				43.22
101-266-936	FLAGS	500.00	0.00	0.00	500.00				0.00
101-266-977	EQUIPMENT	500.00	211.69	211.69	288.31				42.34
Total Dept 266 - MB OFFICES									
		37,020.00	18,744.25	1,915.69	18,275.75				50.63

Dept 267 - SCCR

101-267-977	EQUIPMENT	500.00	0.00	0.00	500.00				0.00
Total Dept 267 - SCCR									
		500.00	0.00	0.00	500.00				0.00

Dept 269 - JCB

101-269-706	WAGES/SALARIES	3,000.00	1,860.18	290.10	1,139.82				62.01
101-269-711	COST OF LIVING	250.00	39.95	10.16	210.05				15.98
101-269-714	EMPLOYERS TAX PORTION	350.00	131.16	22.98	218.84				37.47
101-269-726	SUPPLIES	300.00	194.39	194.39	105.61				64.80
101-269-775	MAINTENANCE SUPPLIES	2,000.00	84.57	0.00	1,915.43				4.23
101-269-830	CONTRACTED LABOR	2,500.00	0.00	0.00	250.00				0.00
101-269-830	CONTRACTED LABOR	2,500.00	1,785.08	196.93	714.92				71.40
101-269-853	TELEPHONE	0.00	(29.12)	(373.04)	29.12				100.00
101-269-910	MILEAGE OR EXPENSES	250.00	107.00	42.00	143.00				42.80
101-269-910	INSURANCES	0.00	0.00	0.00	0.00				0.00
101-269-920	UTILITIES	6,000.00	5,398.12	1,344.37	601.88				89.97
101-269-930	REPAIRS//BLDG. MAINT.	5,000.00	3,501.54	0.00	1,498.46				70.03
101-269-977	EQUIPMENT	1,000.00	972.23	0.00	27.77				97.22
Total Dept 269 - JCB									
		20,900.00	14,045.10	1,727.89	6,854.90				67.20

PERIOD ENDING 02/28/2025

ACTIVITY FOR

GL NUMBER	DESCRIPTION	2024-25	02/28/2025	02/28/2025	AVAILABLE	% BDT	USED
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Fund 101 - GENERAL FUND

Expenditures

Dept 276 - CEMETERIES

101-276-703	SALARIES-SEXTON	5,000.00	3,283.21	386.26	1,716.79	65.66	
101-276-705	SEXTON CEMETARY BURIALS	7,100.00	4,287.20	420.00	2,812.80	60.38	
101-276-711	COST OF LIVING	400.00	114.88	13.48	285.12	28.72	
101-276-714	EMPLOYERS TAX PORTION	1,000.00	587.93	62.71	412.07	58.79	
101-276-715	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	
101-276-775	MAINTENANCE SUPPLIES	200.00	0.00	0.00	200.00	0.00	
101-276-830	CONTRACTED LABOR	21,000.00	10,685.80	0.00	10,314.20	50.88	
101-276-930	REPAIRS//BLDG. MAINT.	12,000.00	100.00	0.00	11,900.00	0.83	
101-276-936	FLAGS	800.00	475.00	0.00	325.00	59.38	
101-276-941	REPURCHASED CEMETERY PLOTS	1,000.00	0.00	0.00	1,000.00	0.00	
101-276-944	CEMETARY LAND ACQUISITION	0.00	(0.40)	0.00	0.40	100.00	
Total Dept 276 - CEMETERIES		48,500.00	19,533.62	882.45	28,966.38	40.28	

Dept 294 - TOWNSHIP VEHICLE

101-294-937 FIRE TRUCK/AMBULANCE PURCHASE

Total Dept 294 - TOWNSHIP VEHICLE		0.00	0.00	0.00	0.00	0.00	
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Dept 298 - SOCIAL SERVICES

101-298-801 PROF SERV/LEGAL RET/SR. CITIZE

101-298-802 LEGAL OPIN/COMP. ACCT/DOM HARM

Total Dept 298 - SOCIAL SERVICES		0.00	0.00	0.00	0.00	0.00	
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Dept 380 - BUILDING DEPARTMENT

101-380-708 WAGES

101-380-711 COST OF LIVING

101-380-714 EMPLOYERS TAX PORTION

101-380-715 RETIREMENT

101-380-720 CONTRACTED SERVICES

101-380-977 EQUIPMENT/RECORD RETENTION

101-380-708	WAGES	4,500.00	4,101.29	416.98	398.71	91.14	
101-380-711	COST OF LIVING	400.00	130.13	7.32	269.87	32.53	
101-380-714	EMPLOYERS TAX PORTION	400.00	323.70	32.45	76.30	80.93	
101-380-715	RETIREMENT	200.00	0.00	0.00	200.00	0.00	
101-380-720	CONTRACTED SERVICES	23,000.00	13,591.62	1,916.66	9,408.38	59.09	
101-380-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00	
Total Dept 380 - BUILDING DEPARTMENT		28,500.00	18,146.74	2,373.41	10,353.26	63.67	

Dept 445 - DRAIN EXPENSE

101-445-971 DRAIN ASSESSMENT

Total Dept 445 - DRAIN EXPENSE		0.00	0.00	0.00	0.00	0.00	
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Total Dept 445 - DRAIN EXPENSE

Total Dept 445 - DRAIN EXPENSE		0.00	0.00	0.00	0.00	0.00	
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Dept 450 - STREET LIGHTS

101-450-767 STREET LIGHTS

Total Dept 450 - STREET LIGHTS		0.00	0.00	0.00	0.00	0.00	
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Total Dept 450 - STREET LIGHTS

Total Dept 450 - STREET LIGHTS		0.00	0.00	0.00	0.00	0.00	
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Dept 523 - TOWNSHIP CLEANUP

101-523-955 REMOVAL PROJECT

Total Dept 523 - TOWNSHIP CLEANUP		5,600.00	0.00	0.00	5,600.00	0.00	
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REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

ACTIVITY FOR

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	02/28/2025	02/28/2025	AVAILABLE	% BDGT	USED
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Fund 101 - GENERAL FUND

Expenditures

Total Dept 523 - TOWNSHIP CLEANUP

5,600.00

0.00

0.00

5,600.00

0.00

Dept 621 - UNDERGROUND STORAGE TANKS  
REMOVAL PROJECT

0.00

0.00

0.00

0.00

0.00

Total Dept 621 - UNDERGROUND STORAGE TANKS

0.00

0.00

0.00

0.00

0.00

Dept 653 - POSTAGE FEES

6,000.00

5,608.81

2,178.05

391.19

93.48

101-653-726 OFFICE SUPPLIES

8,000.00

6,616.00

0.00

1,384.00

82.70

101-653-727 POSTAGE

Total Dept 653 - POSTAGE FEES

14,000.00

12,224.81

2,178.05

1,775.19

87.32

Dept 720 - FIREWORKS ACTIVITIES  
FIREWORKS PROGRAM

15,000.00

15,000.00

7,387.50

0.00

100.00

Total Dept 720 - FIREWORKS ACTIVITIES

15,000.00

15,000.00

7,387.50

0.00

100.00

Dept 738 - LIBRARY

WAGES/SALARIES

19,000.00

13,430.00

2,566.55

5,570.00

70.68

101-738-707 WAGES

2,000.00

2,000.00

(662.19)

0.00

100.00

101-738-710 INSURANCE

0.00

0.00

0.00

0.00

0.00

101-738-711 COST OF LIVING

1,500.00

608.51

73.94

891.49

40.57

101-738-714 EMPLOYERS TAX PORTION

1,700.00

1,241.43

151.33

458.57

73.03

101-738-715 RETIREMENT

9,000.00

3,600.00

0.00

5,400.00

40.00

101-738-726 SUPPLIES

0.00

0.00

0.00

0.00

0.00

101-738-728 BOOKS

2,300.00

1,076.66

254.11

1,223.34

46.81

101-738-729 MAGAZINES & NEWSPAPERS

500.00

0.00

0.00

500.00

0.00

101-738-920 UTILITIES

0.00

0.00

0.00

1,700.00

0.00

101-738-930 REPAIRS//BLDG. MAINT.

1,700.00

0.00

0.00

1,700.00

0.00

101-738-977 EQUIPMENT

1,500.00

1,473.59

1,473.59

26.41

98.24

Total Dept 738 - LIBRARY

39,200.00

23,430.19

3,857.33

15,769.81

59.77

Dept 771 - UTILITIES

101-771-920 UTILITIES

25,000.00

15,057.08

2,033.68

9,942.92

60.23

Total Dept 771 - UTILITIES

25,000.00

15,057.08

2,033.68

9,942.92

60.23

Dept 805 - PLANNING AND ZONING

SALARIES

19,000.00

11,631.91

4,751.43

7,368.09

61.22

101-805-706 WAGES/SALARIES

400.00

400.00

0.00

2,600.00

13.33

101-805-711 COST OF LIVING

1,000.00

217.43

0.00

782.57

21.74

101-805-714 EMPLOYERS TAX PORTION

1,500.00

560.42

51.86

939.58

37.36

101-805-726 SUPPLIES

0.00

0.00

0.00

0.00

0.00

101-805-801 PROF SERV/LEGAL RET/SR. CITIZE

4,000.00

0.00

0.00

4,000.00

0.00

101-805-836 MEMBERSHIPS AND DUES

2,000.00

1,657.40

0.00

342.60

82.87

101-805-860 MILEAGE OR EXPENSES

200.00

0.00

0.00

200.00

0.00

101-805-900 PRINT & PUBLISH/START UP COST

1,000.00

92.60

0.00

907.40

9.26

101-805-960 EDUCATION AND TRAINING

100.00

0.00

0.00

100.00

0.00

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

ACTIVITY FOR

MONTH

02/28/2025

AVAILABLE

% BDGT USED

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	AVAILABLE BALANCE 02/28/2025	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>					
<b>Expenditures</b>					
101-805-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00
<b>Total Dept 805 - PLANNING AND ZONING</b>					
		31,800.00	14,559.76	4,803.29	45.79
<b>Dept 851 - INSURANCE</b>					
101-851-910	INSURANCES	25,000.00	21,818.93	(133.00)	87.28
<b>Total Dept 851 - INSURANCE</b>					
		25,000.00	21,818.93	(133.00)	87.28
<b>Dept 863 - 1099 MOWING CONTRACTS</b>					
101-863-830	CONTRACTED LABOR	1,400.00	0.00	0.00	0.00
<b>Total Dept 863 - 1099 MOWING CONTRACTS</b>					
		1,400.00	0.00	0.00	0.00
<b>Dept 864 - WEBSITE</b>					
101-864-830	WEBSITE	2,600.00	564.01	0.00	21.69
<b>Total Dept 864 - WEBSITE</b>					
		2,600.00	564.01	0.00	21.69
<b>Dept 868 - 1099 SNOW REMOVAL CONTRACTS</b>					
101-868-830	CONTRACTED LABOR	3,000.00	0.00	0.00	0.00
<b>Total Dept 868 - 1099 SNOW REMOVAL CONTRACTS</b>					
		3,000.00	0.00	0.00	0.00
<b>Dept 869 - MISC. EXPENSE (W/H TAX PEN.)</b>					
101-869-717	WITHHOLDING TAX PENALTY	0.00	4,602.42	0.00	100.00
101-869-718	MISC EXPENSE FOR ARPA CORNA RECOVERY	0.00	0.00	0.00	0.00
101-869-720	CONTRACTED SERVICES-SADD	0.00	0.00	0.00	0.00
<b>Total Dept 869 - MISC. EXPENSE (W/H TAX PEN.)</b>					
		0.00	4,602.42	0.00	100.00
<b>Dept 999 - TAX TRANSFERS</b>					
101-999-965	TRANSFERS TO OTHER FUNDS	606,534.00	543,000.00	0.00	89.53
<b>Total Dept 999 - TAX TRANSFERS</b>					
		606,534.00	543,000.00	0.00	89.53
<b>TOTAL EXPENDITURES</b>					
		1,340,614.00	973,854.79	44,598.86	72.64
<b>Fund 101 - GENERAL FUND:</b>					
<b>TOTAL REVENUES</b>					
		1,340,614.00	787,032.72	209,566.58	58.71
<b>TOTAL EXPENDITURES</b>					
		1,340,614.00	973,854.79	44,598.86	72.64
<b>NET OF REVENUES &amp; EXPENDITURES</b>					
		0.00	(186,822.07)	164,967.72	100.00

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	MONTH 02/28/2025	AVAILABLE BALANCE	% BDET USED
Fund 204 - ROADS						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
204-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
204-000-403	PROPERTY TAXES	67,968.00	61,240.89	22,938.64	6,727.11	90.10
204-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00
204-000-441	DELINQUENT REAL TAX	0.00	0.00	0.00	0.00	0.00
204-000-547	METRO ACT	1,800.00	0.00	0.00	1,800.00	0.00
204-000-626	DUST CONTROL FEES	0.00	0.00	0.00	0.00	0.00
204-000-665	INTEREST INCOME	1,500.00	521.27	2.77	978.73	34.75
204-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00
204-000-694	MISC REVENUES	300.00	0.00	0.00	300.00	0.00
204-000-699	TRANS FROM GEN FUND/FUND BALANCE	205,932.00	219,922.00	0.00	(13,990.00)	106.79
Total Dept 000 - NON-DEPARTMENTAL						
277,500.00		281,684.16	22,941.41	(4,184.16)	101.51	
TOTAL REVENUES						
Expenditures						
Dept 451 - ROADS						
204-451-910	INSURANCES	15,500.00	16,188.00	0.00	(688.00)	104.44
204-451-928	LIMESTONE GRAVEL ROAD MAINT.	38,000.00	37,511.41	0.00	488.59	98.71
204-451-933	DUST CONTROL	24,000.00	12,004.65	0.00	11,995.35	50.02
204-451-934	ROAD IMPROVEMENTS	200,000.00	157,764.76	0.00	42,235.24	78.88
204-451-935	ROAD MAINTENANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - ROADS						
277,500.00		223,468.82	0.00	54,031.18	80.53	
TOTAL EXPENDITURES						
Fund 204 - ROADS:						
277,500.00		281,684.16	22,941.41	(4,184.16)	101.51	
277,500.00		223,468.82	0.00	54,031.18	80.53	
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
0.00		58,215.34	22,941.41	(58,215.34)	100.00	



REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2024-25	YTD BALANCE	02/28/2025	MONTH	02/28/2025	ACTIVITY FOR	AVAILABLE	% BDGT	USED
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Fund 206 - FIRE SERVICES FUND											
Revenues											
Dept 000 - NON-DEPARTMENTAL											
206-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-403	PROPERTY TAXES	203,904.00	183,766.56	68,837.56	20,137.44	0.00	0.00	0.00	0.00	90.12	0.00
206-000-404	CAP IMP TRANSFER/PAYOFF DEBT 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-415	COUNTY AMBULANCE APPROP.-OPERA	292,253.00	156,680.37	0.00	135,572.63	0.00	0.00	0.00	0.00	53.61	0.00
206-000-416	COUNTY AMBULANCE APPROP.-EQUIP	51,562.00	12,478.48	0.00	39,083.52	0.00	0.00	0.00	0.00	24.20	0.00
206-000-417	BILLED SERVICES	350,000.00	155,897.01	37,726.26	194,102.99	0.00	0.00	0.00	0.00	44.54	0.00
206-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-441	DELINQUENT REAL TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-505	FEDERAL GRANT/PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-634	DONATIONS-FIREFIGHTERS	0.00	10.00	10.00	(10.00)	0.00	0.00	0.00	0.00	100.00	0.00
206-000-651	FEES FOR INFORMATION	10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-653	EDUCATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-654	FIRE RUNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-655	JOINT SCUBA TEAM VENTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-658	REIMBURSE FOR FIRE SUPPLIES	1,000.00	1,327.45	1,327.45	(327.45)	0.00	0.00	0.00	0.00	132.75	0.00
206-000-665	INTEREST INCOME	2,300.00	12,943.71	83.82	(10,643.71)	0.00	0.00	0.00	0.00	562.77	0.00
206-000-675	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-694	MISC REVENUES	2,000.00	6,899.90	0.00	(4,899.90)	0.00	0.00	0.00	0.00	345.00	0.00
206-000-696	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-697	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-699	TRANS FROM GEN FUND/FUND BALANCE	50,000.00	120,000.00	0.00	(70,000.00)	0.00	0.00	0.00	0.00	240.00	0.00
Total Dept 000 - NON-DEPARTMENTAL											
		953,029.00	650,003.48	107,985.09	303,025.52	68.20					
Expenditures											
Dept 340 - FIRE SERV OR TRANSFER TO/CI											
206-340-705	WAGES FIRE CHIEF	57,393.00	38,618.91	4,496.46	18,774.09	67.29					
206-340-707	WAGES QTR TRAINING	35,000.00	11,520.17	0.00	23,479.83	32.91					
206-340-708	WAGES EMTS AND PARAMEDICS	350,000.00	324,826.44	46,408.80	25,173.56	92.81					
206-340-709	WAGES ASSISTANT CHIEF	5,358.00	5,033.00	0.00	325.00	93.93					
206-340-710	HEALTH INSURANCE	130,341.00	75,825.58	10,246.11	54,515.42	58.17					
206-340-711	COST OF LIVING	25,000.00	13,158.99	1,692.34	11,841.01	52.64					
206-340-714	EMPLOYERS TAX PORTION	40,000.00	29,941.95	4,010.10	10,058.05	74.85					
206-340-715	RETIREMENT	24,000.00	10,896.84	0.00	13,103.16	45.40					
206-340-717	WITHHOLDING TAX PENALTY	0.00	0.00	0.00	0.00	0.00					
206-340-726	SUPPLIES	1,000.00	271.28	161.64	728.72	27.13					
206-340-727	POSTAGE	25.00	0.00	0.00	25.00	0.00					
206-340-728	BOOKS/TURN OUT GEAR	10,000.00	0.00	0.00	10,000.00	0.00					
206-340-732	UNIFORMS	5,000.00	1,571.68	60.00	3,428.32	31.43					
206-340-740	GASOLINE	30,000.00	13,675.25	1,614.21	16,324.75	45.58					
206-340-741	JOINT SCUBA TEAM VENTURE	0.00	0.00	0.00	0.00	0.00					
206-340-775	MAINTENANCE SUPPLIES	500.00	146.47	0.00	353.53	29.29					
206-340-808	FIRE DEPT LEGAL	500.00	0.00	0.00	500.00	0.00					
206-340-809	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00					
206-340-830	CONTRACTED LABOR	15,000.00	9,440.21	6,054.85	5,559.79	62.93					
206-340-836	MEMBERSHIPS AND DUES	5,200.00	177.46	0.00	5,022.54	3.41					
206-340-851	RADIO MAINTENANCE	500.00	0.00	0.00	500.00	0.00					
206-340-853	TELEPHONE	1,700.00	2,474.55	326.62	(774.55)	145.56					
206-340-860	MILEAGE OR EXPENSES	6,000.00	0.00	0.00	6,000.00	0.00					

Total Dept 000 - NON-DEPARTMENTAL											
		953,029.00	650,003.48	107,985.09	303,025.52	68.20					
TOTAL REVENUES											
		953,029.00	650,003.48	107,985.09	303,025.52	68.20					

User: CLERK  
DB: Somerset

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDGT USED
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Fund 206 - FIRE SERVICES FUND						
Expenditures						
206-340-900	PRINT & PUBLIS/START UP COST	0.00	250.00	0.00	(250.00)	100.00
206-340-910	PROPERTY INSURANCES	15,000.00	14,440.83	0.00	559.17	96.27
206-340-920	UTILITIES	0.00	0.00	0.00	0.00	0.00
206-340-930	REPAIRS//BLDG. MAINT.	500.00	1,476.81	0.00	(976.81)	295.36
206-340-939	VEHICLE MAINTENANCE	30,000.00	34,566.10	0.00	(4,566.10)	115.22
206-340-940	EQUIPMENT MAINTENANCE	3,200.00	(3,783.56)	0.00	6,983.56	(118.24)
206-340-943	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
206-340-956	CONTRACTED BILLING SERVICES	14,000.00	7,825.00	2,850.00	6,175.00	55.89
206-340-957	AMBULANCE EQUIPMENT	51,562.00	51,271.14	0.00	290.86	99.44
206-340-958	AMBULANCE MUTUAL AID	250.00	250.00	0.00	0.00	100.00
206-340-960	EDUCATION AND TRAINING	5,000.00	3,427.36	2,451.36	1,572.64	68.55
206-340-965	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
206-340-977	EQUIPMENT	80,000.00	79,488.10	243.57	511.90	99.36
206-340-982	MEDICAL EQUIPMENT	11,000.00	11,569.00	1,664.15	(569.00)	105.17
206-340-991	DEBT SERVICE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
206-340-992	DEBT SERVICE INT/BOND RETIREMT	0.00	0.00	0.00	0.00	0.00
206-340-996	RESERVE AMBULANCE	0.00	0.00	0.00	0.00	0.00
206-340-997	PAYMENT TO REPAV GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 340 - FIRE SERV OR TRANSFER TO/CI						
		953,029.00	738,359.56	82,280.21	214,669.44	77.48
TOTAL EXPENDITURES		953,029.00	738,359.56	82,280.21	214,669.44	77.48
Fund 206 - FIRE SERVICES FUND:						
TOTAL REVENUES		953,029.00	650,003.48	107,985.09	303,025.52	68.20
TOTAL EXPENDITURES		953,029.00	738,359.56	82,280.21	214,669.44	77.48
NET OF REVENUES & EXPENDITURES		0.00	(88,356.08)	25,704.88	88,356.08	100.00

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	02/28/2025 YTD BALANCE	02/28/2025 MONTH ACTIVITY FOR	AVAILABLE BALANCE	% BDT USED
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Fund 207 - POLICE SERVICES FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
207-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00	0.00	0.00
207-000-403	PROPERTY TAXES	135,936.00	122,503.87	45,888.40	13,432.13	90.12
207-000-406	TRANS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
207-000-420	DELINQUENT PERSONAL TAX	0.00	0.00	0.00	0.00	0.00
207-000-441	DELINQUENT REAL TAX	0.00	0.00	0.00	0.00	0.00
207-000-541	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
207-000-550	PROCESSING SERVICE FEES	600.00	100.00	0.00	500.00	16.67
207-000-651	FEES FOR INFORMATION	500.00	356.45	54.45	143.55	71.29
207-000-657	QUIT	200.00	0.00	0.00	200.00	0.00
207-000-660	ORDNANCE FINES	400.00	146.25	0.00	253.75	36.56
207-000-665	INTEREST INCOME	500.00	172.91	3.40	327.09	34.58
207-000-675	DONATIONS	2,500.00	110.00	10.00	2,390.00	4.40
207-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00	0.00	0.00
207-000-694	MISC REVENUES	50.00	6.45	0.00	43.55	12.90
207-000-695	LIQUOR CONTROL	600.00	0.00	0.00	600.00	0.00
207-000-698	TRAINING ACT 302 FUNDS	0.00	0.00	0.00	0.00	0.00
207-000-699	TRANS FROM GEN FUND/FUND BALANCE/TRANS	313,740.00	200,000.00	0.00	113,740.00	63.75
Total Dept 000 - NON-DEPARTMENTAL		455,026.00	323,395.93	45,956.25	131,630.07	71.07
TOTAL REVENUES		455,026.00	323,395.93	45,956.25	131,630.07	71.07

Expenditures						
Dept 301 - POLICE FUND OR TRANSFER TO/CI						
207-301-705	WAGES SALARIES POLICE CHIEF	58,700.00	37,896.40	4,458.40	20,803.60	64.56
207-301-706	WAGES/SALARIES OFFICERS	98,074.00	62,565.00	6,962.42	35,509.00	63.79
207-301-709	EMPLOYEE BENEFITS	6,000.00	51.14	0.00	5,000.00	0.00
207-301-710	HEALTH INSURANCE	100,000.00	72,472.99	7,389.61	27,527.01	72.47
207-301-711	COST OF LIVING	11,340.00	3,668.56	399.73	7,671.44	32.35
207-301-714	EMPLOYERS TAX PORTION	6,000.00	5,999.99	(1,132.44)	0.01	100.00
207-301-715	RETIREMENT	10,000.00	2,000.00	0.00	8,000.00	20.00
207-301-717	WITHHOLDING TAX PENALTY	0.00	0.00	0.00	0.00	0.00
207-301-726	SUPPLIES	500.00	500.00	(121.17)	0.00	100.00
207-301-727	POSTAGE	50.00	3.75	0.00	46.25	7.50
207-301-740	GASOLINE	22,000.00	16,873.99	3,476.96	5,126.01	76.70
207-301-775	MAINTENANCE SUPPLIES	700.00	0.00	0.00	700.00	0.00
207-301-805	POLICE DEPT LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
207-301-830	CONTRACTED LABOR	1,500.00	110.00	110.00	1,390.00	7.33
207-301-836	MEMBERSHIPS AND DUES	1,500.00	682.11	115.00	817.89	45.47
207-301-851	RADIO MAINTENANCE	7,100.00	1,399.00	0.00	5,701.00	19.70
207-301-860	MILEAGE OR EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
207-301-900	PRINT & PUBLISH/START UP COST	800.00	325.19	0.00	474.81	40.65
207-301-910	PROPERTY INSURANCES	23,300.00	16,325.84	0.00	6,974.16	70.07
207-301-930	REPAIRS	1,000.00	446.00	0.00	554.00	44.60
207-301-939	VEHICLE MAINTENANCE	37,560.00	30,154.08	790.81	7,405.92	80.28
207-301-943	EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
207-301-959	EDUCATION & TRNG ACT 302	500.00	458.11	0.00	41.89	91.62
207-301-960	EDUCATION AND TRAINING	14,600.00	12,174.70	2,367.40	2,425.30	83.39
207-301-961	CLOTHING ALLOWANCE	5,000.00	3,806.06	1,349.38	1,193.94	76.12
207-301-977	EQUIPMENT	38,002.00	18,285.89	2,318.56	19,716.11	48.12

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDT USED
Fund 207 - POLICE SERVICES FUND	Expenditures	455,026.00	288,413.88	28,944.40	166,612.12	63.38
Total Dept 301 - POLICE FUND OR TRANSFER TO/CI		455,026.00	288,413.88	28,944.40	166,612.12	63.38
	TOTAL EXPENDITURES	455,026.00	288,413.88	28,944.40	166,612.12	63.38
Fund 207 - POLICE SERVICES FUND:		455,026.00	323,395.93	45,956.25	131,630.07	71.07
TOTAL REVENUES		455,026.00	288,413.88	28,944.40	166,612.12	63.38
TOTAL EXPENDITURES		455,026.00	288,413.88	28,944.40	166,612.12	63.38
NET OF REVENUES & EXPENDITURES		0.00	34,982.05	17,011.85	(34,982.05)	100.00

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	02/28/2025 YTD BALANCE	02/28/2025 MONTH	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
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Fund 208 - PARKS AND RECREATION FUND

Revenues

Dept 000 - NON-DEPARTMENTAL

208-000-402	TRANS. FROM GEN. FUND/FUNDBAL.	0.00	0.00	0.00		0.00	0.00
208-000-403	PROPERTY TAXES	67,968.00	61,240.89	22,938.64		6,727.11	90.10
208-000-420	DELINQUENT PERSONAL TAX	100.00	0.00	0.00		100.00	0.00
208-000-441	DELINQUENT REAL TAX	100.00	0.00	0.00		100.00	0.00
208-000-541	EQUIPMENT GRANT	0.00	0.00	0.00		0.00	0.00
208-000-665	INTEREST INCOME	3,000.00	2,121.07	216.99		878.93	70.70
208-000-668	BRIDGE PAVIATION/US-12 SALE	3,000.00	1,425.00	275.00		1,575.00	47.50
208-000-671	BRIDGE RESTORATION/CINGULAR	0.00	0.00	0.00		0.00	0.00
208-000-675	DONATIONS	800.00	1,506.71	0.00		(706.71)	188.34
208-000-683	DISC GOLF	500.00	0.00	0.00		500.00	0.00
208-000-684	BASEBALL FIELDS	500.00	0.00	0.00		500.00	0.00
208-000-685	CONCESSION STAND	2,000.00	221.00	0.00		1,779.00	11.05
208-000-686	BERM HOUSE	2,500.00	200.00	0.00		2,300.00	8.00
208-000-688	DISC GOLF FUNDRAISING	0.00	0.00	0.00		0.00	0.00
208-000-691	INSURANCE REIMBURSE	0.00	0.00	0.00		0.00	0.00
208-000-694	MISC REVENUES	2,000.00	360.00	0.00		1,640.00	18.00
208-000-699	TRANS FROM GEN FUND/FUND BALANCE	42,362.00	0.00	0.00		42,362.00	0.00

Total Dept 000 - NON-DEPARTMENTAL

124,830.00	67,074.67	23,430.63	57,755.33	53.73
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TOTAL REVENUES

Expenditures

Dept 751 - PARKS & REC

208-751-705	WAGES/SALARIES	3,240.00	652.74	0.00		2,587.26	20.15
208-751-706	WAGES/SALARIES	6,000.00	3,705.49	0.00		2,294.51	61.76
208-751-711	COST OF LIVING	30.00	(237.44)	(437.67)		267.44	(791.47)
208-751-714	EMPLOYERS TAX PORTION	0.00	(195.84)	(495.24)		195.84	100.00
208-751-726	SUPPLIES	5,000.00	840.66	161.61		4,159.34	16.81
208-751-727	POSTAGE	100.00	0.00	0.00		100.00	0.00
208-751-740	GASOLINE	750.00	0.00	0.00		750.00	0.00
208-751-775	MAINTENANCE SUPPLIES	3,000.00	1,601.77	1,045.00		1,398.23	53.39
208-751-801	PROF SERV/LEGAL RET/SR. CITIZE	0.00	0.00	0.00		0.00	0.00
208-751-809	BANK SERVICE CHARGES	50.00	0.00	0.00		50.00	0.00
208-751-814	PARKS CONTRACTS	3,000.00	2,124.99	0.00		875.01	70.83
208-751-829	ADVERTISING	0.00	0.00	(45.00)		0.00	0.00
208-751-830	CONTRACTED LABOR	25,000.00	10,522.49	140.00		14,477.51	42.09
208-751-836	MEMBERSHIPS AND DUES	500.00	175.00	0.00		325.00	35.00
208-751-860	MILEAGE OR EXPENSES	500.00	100.50	0.00		399.50	20.10
208-751-900	PRINT & PUBLISH/START UP COST	1,000.00	0.00	0.00		1,000.00	0.00
208-751-901	HOLIDAY EVENT SUPPLIES	1,500.00	276.76	0.00		1,223.24	18.45
208-751-902	BASEBALL FIELD EQUIP & SUPPLIES	1,000.00	152.30	0.00		847.70	15.23
208-751-903	CONCESSION STAND EQUIP & SUPPLIES	3,000.00	89.70	0.00		2,910.30	2.99
208-751-904	BERM HOUSE EQUIP & SUPPLIES	6,000.00	4,653.48	4,277.37		1,346.52	77.56
208-751-905	SPORTS COMPLEX EQUIP & SUPPLIES	500.00	0.00	0.00		500.00	0.00
208-751-910	INSURANCES	12,160.00	15,175.19	0.00		(3,015.19)	124.80
208-751-920	UTILITIES	10,000.00	3,882.65	546.57		6,117.35	38.83
208-751-930	REPAIRS//BLDG. MAINT.	7,000.00	547.20	0.00		6,452.80	7.82
208-751-931	EQUIP SERV CONT/GROUNDS MAINT	7,000.00	4,138.87	0.00		2,861.13	59.13
208-751-942	BRIDGE RESTORATION/CINGULAR	0.00	0.00	0.00		0.00	0.00
208-751-945	EQUIPMENT MAINT./REPAIR	7,500.00	294.67	0.00		7,205.33	3.93
208-751-946	BRIDGE MAINT./REPAIR	3,000.00	2,900.00	0.00		100.00	96.67
208-751-947	DISC GOLF MAINT./REPAIR	1,000.00	0.00	0.00		1,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDT USED
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Fund 208 - PARKS AND RECREATION FUND

Expenditures						
208-751-960	EDUCATION AND TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
208-751-976	IMPROVEMENTS	15,000.00	640.00	0.00	14,360.00	4.27
208-751-977	EQUIPMENT/RECORD RETENTION	0.00	0.00	0.00	0.00	0.00

Total Dept 751 - PARKS & REC

		124,830.00	52,041.18	5,192.64	72,788.82	41.69
TOTAL EXPENDITURES		124,830.00	52,041.18	5,192.64	72,788.82	41.69

Fund 208 - PARKS AND RECREATION FUND:

TOTAL REVENUES		124,830.00	67,074.67	23,430.63	57,755.33	53.73
TOTAL EXPENDITURES		124,830.00	52,041.18	5,192.64	72,788.82	41.69
NET OF REVENUES & EXPENDITURES		0.00	15,033.49	18,237.99	(15,033.49)	100.00

PERIOD ENDING 02/28/2025

ACTIVITY FOR

2024-25 AMENDED BUDGET YTD BALANCE MONTH 02/28/2025 AVAILABLE % B DGT USED

Fund 401 - CAPITAL IMPROVEMENT FUND

Revenues

Dept 000 - NON-DEPARTMENTAL

401-000-402 TRANS. FROM GEN. FUND/FUNDBAL. 0.00 0.00

401-000-403 PROPERTY TAXES 67,968.00 61,240.89

401-000-404 CAP IMP TRANSFER/PAYOFF DEBT 2 0.00 0.00

401-000-420 DELINQUENT PERSONAL TAX 20.00 0.00

401-000-441 DELINQUENT REAL TAX 400.00 0.00

401-000-541 EQUIPMENT GRANT 0.00 0.00

401-000-542 INCENTIVE REBATE 0.00 0.00

401-000-665 INTEREST INCOME 4,000.00 1,335.99

401-000-675 DONATIONS 100.00 0.00

401-000-691 INSURANCE REIMBURSE 0.00 0.00

401-000-697 SALE OF FIXED ASSETS 0.00 0.00

401-000-699 TRANS FROM GEN FUND/FUND BALANCE 8,500.00 0.00

Total Dept 000 - NON-DEPARTMENTAL 80,988.00 62,576.88

TOTAL REVENUES 80,988.00 62,576.88

Expenditures

Dept 301 - POLICE FUND OR TRANSFER TO/CI

401-301-981 IMPROVEMENTS/WEBSITE 0.00 0.00

401-301-996 RESERVE POLICE CAR 0.00 0.00

Total Dept 301 - POLICE FUND OR TRANSFER TO/CI 0.00 0.00

Dept 340 - FIRE SERV OR TRANSFER TO/CI

401-340-930 REPAIRS//BLDG. MAINT. 55,488.00 6,574.58

401-340-977 EQUIPMENT/RECORD RETENTION 0.00 0.00

Total Dept 340 - FIRE SERV OR TRANSFER TO/CI 55,488.00 6,574.58

Dept 974 - LAND IMPROVEMENTS

401-974-981 IMPROVEMENTS/WEBSITE 12,000.00 5,750.00

Total Dept 974 - LAND IMPROVEMENTS 12,000.00 5,750.00

Dept 975 - BUILDING IMPROVEMENTS

401-975-981 IMPROVEMENTS 8,500.00 8,431.50

Total Dept 975 - BUILDING IMPROVEMENTS 8,500.00 8,431.50

Dept 999 - TAX TRANSFERS

401-999-977 EQUIPMENT 5,000.00 0.00

401-999-978 COMPUTER SOFTWARE 0.00 0.00

401-999-981 IMPROVEMENTS/WEBSITE 0.00 0.00

Total Dept 999 - TAX TRANSFERS 5,000.00 0.00

Total Dept 974 - LAND IMPROVEMENTS 12,000.00 5,750.00

Total Dept 975 - BUILDING IMPROVEMENTS 8,500.00 8,431.50

Total Dept 975 - BUILDING IMPROVEMENTS 8,500.00 8,431.50

Total Dept 974 - LAND IMPROVEMENTS 12,000.00 5,750.00

Total Dept 999 - TAX TRANSFERS 5,000.00 0.00

Total Dept 974 - LAND IMPROVEMENTS 12,000.00 5,750.00

Total Dept 975 - BUILDING IMPROVEMENTS 8,500.00 8,431.50

Total Dept 999 - TAX TRANSFERS 5,000.00 0.00

TOTAL EXPENDITURES 80,988.00 20,756.08

60,231.92 25.63

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDT & USED
Fund 401 - CAPITAL IMPROVEMENT FUND						
Fund 401 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		80,988.00	62,576.88	23,042.65	18,411.12	77.27
TOTAL EXPENDITURES		80,988.00	20,756.08	0.00	60,231.92	25.63
NET OF REVENUES & EXPENDITURES		0.00	41,820.80	23,042.65	(41,820.80)	100.00



REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25	02/28/2025	02/28/2025	ACTIVITY FOR
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AVAILABLE BALANCE USED % BDGT

Fund 703 - TAX ACCOUNT

Revenues

Dept 000 - NON-DEPARTMENTAL

703-000-402 TRANS. FROM GEN. FUND/FUNDBAL.

0.00

(13,504.58)

(2,116.77)

13,504.58

0.00

703-000-403 PROPERTY TAXES

0.00

0.00

0.00

0.00

0.00

703-000-406 TRANS FROM OTHER FUNDS

0.00

0.00

0.00

0.00

0.00

703-000-420 DELINQUENT PERSONAL TAX

0.00

0.00

0.00

0.00

0.00

703-000-499 DOG LICENSES

0.00

0.00

0.00

0.00

0.00

703-000-665 INTEREST/PENALTIES

0.00

1,737.26

1,701.67

(1,737.26)

100.00

Total Dept 000 - NON-DEPARTMENTAL

0.00

39,146.03

10,525.89

(39,146.03)

100.00

TOTAL REVENUES

0.00

39,146.03

10,525.89

(39,146.03)

100.00

Expenditures

Dept 000 - NON-DEPARTMENTAL

703-000-809 BANK SERVICE CHARGES

0.00

0.00

0.00

0.00

0.00

Total Dept 000 - NON-DEPARTMENTAL

0.00

0.00

0.00

0.00

0.00

Dept 999 - TAX TRANSFERS

703-999-948 TRANS TO JACKSON SPEC ED

0.00

(318,253.79)

(45,503.92)

318,253.79

100.00

703-999-949 TRANS TO JACKSON VOC ED

0.00

(108,573.04)

(15,523.83)

108,573.04

100.00

703-999-950 TRANS TO HILLSDALE SPEC ED

0.00

(92,714.10)

(33,595.63)

92,714.10

100.00

703-999-951 TRANS TO HILLSDALE VOC ED

0.00

(46,355.23)

(16,797.11)

46,355.23

100.00

703-999-952 TRANS TO LEWANEE SPEC ED

0.00

(227,641.73)

(216,626.72)

727,641.73

100.00

703-999-953 TRANS TO LEWANEE VOC ED

0.00

(517,524.54)

(154,072.39)

517,524.54

100.00

703-999-962 TRANS TO HILLSDALE CO TREAS

0.00

(38,991.09)

42,247.05

38,991.09

100.00

703-999-963 TRANS TO LEWANEE ISD

0.00

1,190,386.60

441,345.91

(1,190,386.60)

100.00

703-999-964 TRANS TO ADDISON

0.00

277,786.81

417,545.38

(277,786.81)

100.00

703-999-966 TRANS TO HILLSDALE ISD

0.00

124,873.71

58,286.30

(124,873.71)

100.00

703-999-967 TRANS TO N ADAMS/JEROME

0.00

(331,305.82)

(299,450.55)

331,305.82

100.00

703-999-968 TRANS TO JACKSON ISD

0.00

119,380.14

73,587.08

(119,380.14)

100.00

703-999-969 TRANS TO COLUMBIA

0.00

7,114.05

7,470.33

(7,114.05)

100.00

703-999-970 TRANS TO HANOVER HORTON

0.00

298,608.54

(656.93)

(298,608.54)

100.00

703-999-972 SURVEY/DEED EXPENSE

0.00

0.00

0.00

0.00

0.00

703-999-973 TRANS TO GEN FUND

0.00

219,057.89

163,024.07

(219,057.89)

100.00

703-999-975 TRANS TO FIRE FUND

0.00

(59,037.25)

(40,133.79)

59,037.25

100.00

703-999-983 TRANS TO POLICE FUND

0.00

(39,355.11)

(26,753.51)

39,355.11

100.00

703-999-984 TRANS TO PARKS & REC

0.00

(19,672.55)

(13,372.84)

19,672.55

100.00

703-999-985 TRANS TO CAPITAL IMPR.

0.00

(19,672.55)

(13,372.84)

19,672.55

100.00

703-999-989 TRANS TO ROAD FUND

0.00

(19,672.55)

(13,372.84)

19,672.55

100.00

Total Dept 999 - TAX TRANSFERS

0.00

(101,561.61)

314,273.22

101,561.61

100.00

TOTAL EXPENDITURES

0.00

(101,561.61)

314,273.22

101,561.61

100.00

Fund 703 - TAX ACCOUNT:

TOTAL REVENUES

0.00

39,146.03

10,525.89

(39,146.03)

100.00

TOTAL EXPENDITURES

0.00

(101,561.61)

314,273.22

101,561.61

100.00

NET OF REVENUES & EXPENDITURES

0.00

140,707.64

(303,747.33)

(140,707.64)

100.00

REVENUE AND EXPENDITURE REPORT FOR SOMERSET TOWNSHIP

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDT USED
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3,231,987.00	2,210,913.87	443,448.50	1,021,073.13	68.41	3,231,987.00	0.00	
2,195,332.70	475,289.33	1,036,654.30	67.93	100.00	2,195,332.70	0.00	
15,581.17	(31,840.83)	(15,581.17)	100.00		15,581.17	0.00	
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS							
NET OF REVENUES & EXPENDITURES							

ACCOUNTS PAYABLE AND PAYROLL TOTALS FOR THE  
PERIOD ENDING 3/15/2025

GENERAL FUND	\$ 38,159.21
ROAD FUND	\$ -
FIRE FUND	\$ 18,274.90
POLICE FUND	\$ 17,898.94
PARK AND RECREATION FUND	\$ 1,378.18
CAPITAL IMPROVEMENT FUND	\$ -
<b>TOTAL AP</b>	<b>\$ 75,711.23</b>
Total Payroll	\$ 82,080.14
<b>TOTAL A/P AND PAYROLL</b>	<b>\$ 157,791.37</b>



EMPLOYEE EARNINGS HISTORY REPORT FOR SOMERSET TOWNSHIP

From: 02/16/2025 To: 03/15/2025

Check date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay	
02/28/2025	DD7805	2,760.35	2,319.35	0.00	441.00	107.00	14.00	284.74	211.16	117.31	0.00	2,147.14	
03/14/2025	DD7831	2,086.56	2,086.56	0.00	0.00	97.00	0.00	171.98	159.63	88.68	0.00	1,666.27	
Employee Totals: 4,846.91													
Name:	BRIGHTON, TIMOTHY H	Emp ID:	206	Marital Status:	Single	Birth:	01/28/1988	Dept:	206	Fed. Exempt:	0	Hire:	01/19/2023
Address 1:	10734 WESTDALE DR	Address 2:	JEROME, MI 49249	Emp Status:	Active	State Exempt:	3	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
Phone:		Gender:	Male	State Exempt:	0	State Extra:	0.00	Emp Type:					
Check date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay	
02/28/2025	DD7806	2,086.56	2,086.56	0.00	0.00	97.00	0.00	88.27	155.79	58.11	100.00	1,684.39	
03/14/2025	DD7832	3,934.04	2,359.04	0.00	1,575.00	107.00	50.00	309.28	297.13	136.63	100.00	3,091.00	
Employee Totals: 6,020.60													
Name:	BURKE, DOUG S	Emp ID:	BURKE D	Marital Status:	Single	Birth:	11/16/1963	Dept:	276	Fed. Exempt:	0	Hire:	05/01/2023
Address 1:	16450 ADDISON RD	Address 2:	ADDISON, MI 49220	Emp Status:	Active	State Exempt:	0	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
Phone:		Gender:	Male	State Exempt:	0	State Extra:	0.00	Emp Type:					
Check date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay	
02/28/2025	28878	619.89	619.89	0.00	0.00	3.00	0.00	4.30	47.42	26.35	0.00	541.82	
03/14/2025	28919	199.85	199.85	0.00	0.00	1.00	0.00	0.00	15.28	8.49	0.00	176.08	
Employee Totals: 819.74													
Name:	FRIESS, ASHLEY	Emp ID:	FRIESS ASH	Marital Status:	Single	Birth:	07/19/1995	Dept:	206	Fed. Exempt:	0	Hire:	07/18/2013
Address 1:	11953 SUTFIN RD	Address 2:	HORTON, MI 49246	Emp Status:	Active	State Exempt:	1	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	Term:	
Phone:	(517) 250-3764	Gender:	Female	State Exempt:	0	State Extra:	0.00	Emp Type:	Part-Time				
Check date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	Fed. Tax	FICA	State Tax	Other Tax	Net Pay	
02/28/2025	DD7807	2,699.28	1,787.28	0.00	912.00	107.00	38.00	344.07	206.49	105.24	10.24	2,033.24	
03/14/2025	DD7833	1,589.76	1,589.76	0.00	0.00	97.00	0.00	152.06	121.62	58.08	10.24	1,247.76	
Employee Totals: 4,289.04													

From: 02/16/2025 To: 03/15/2025

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay
02/28/2025	DD7808	794.88	794.88	0.00	0.00	49.00	0.00	60.82	33.78	0.00	643.61
03/14/2025	DD7834	1,192.32	1,192.32	0.00	0.00	73.00	0.00	104.37	91.21	50.67	946.07
Employee Totals:											
		1,987.20	1,987.20	0.00	0.00	122.00	0.00	152.03	84.45	0.00	1,589.68
-----											
Name:	FRIESS, SCOTT A	Emp ID:	FRIESS SCO	Marital Status:	Married	Birth:	05/29/1968	Dept:	206	Fed. Exempt:	0
Address 1:	9901 FOLKS ROAD	Address 2:	HANOVER, MI 49241	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	State Exempt:	0	Emp Type:	Full-Time
Phone:	(517) 250-3430	Gender:	Male	State Extra:	0.00						
-----											
Name:	FRIESS, JENNIFER L	Emp ID:	FRIESS J	Marital Status:	Married	Birth:	05/29/1980	Dept:	206	Fed. Exempt:	0
Address 1:	9901 FOLKS RD	Address 2:	HANOVER, MI 49241	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	State Exempt:	0	Emp Type:	Full-Time
Phone:	(517) 250-3430	Gender:	Male	State Extra:	0.00						
-----											
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay
02/28/2025	DD7809	3,034.86	3,034.86	0.00	0.00	129.00	0.00	226.08	125.60	449.44	1,833.34
03/14/2025	DD7835	3,034.86	3,034.86	0.00	0.00	129.00	0.00	226.08	125.60	449.44	1,833.34
Employee Totals:											
		6,069.72	6,069.72	0.00	0.00	258.00	0.00	452.16	251.20	898.88	3,666.68
-----											
Name:	GESSNER, JOHN P	Emp ID:	GESSNER J	Marital Status:	Married	Birth:	11/06/1964	Dept:	207	Fed. Exempt:	0
Address 1:	107 RIPPOON AVE	Address 2:	HILLSDALE, MI 49242	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	State Exempt:	0	Emp Type:	Full-Time
Phone:	(517) 610-8183	Gender:	Male	State Extra:	0.00						
-----											
Name:	HOLUBIK, ROSS M	Emp ID:	HOLUBIK R	Marital Status:	Single	Birth:	09/30/1996	Dept:	206	Fed. Exempt:	0
Address 1:	30 N. DIVISION ST	Address 2:	PETERSBURG, MI 49270	S.S. #:	XXX - XX - XXXX	Fed. Extra:	0.00	State Exempt:	0	Emp Type:	Part-Time
Phone:	(517) 610-8183	Gender:	Male	State Extra:	0.00						
-----											
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay
02/28/2025	DD7810	2,307.22	2,307.22	0.00	0.00	81.00	0.00	176.50	98.06	0.00	1,853.06
03/14/2025	DD7836	2,307.22	2,307.22	0.00	0.00	81.00	0.00	176.50	98.06	0.00	1,853.05
Employee Totals:											
		4,614.44	4,614.44	0.00	0.00	162.00	0.00	353.01	196.12	0.00	3,706.11

Phone:	Gender:	Male	State Extra:	0.00	Check date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay					
					02/28/2025	DD7811	397.44	397.44	0.00	0.00	25.00	0.00	0.00	15.13	30.41	16.89	0.00	335.01				
					03/14/2025	DD7837	397.44	397.44	0.00	0.00	25.00	0.00	0.00	15.13	30.40	16.89	0.00	335.02				
					Employee Totals:																	
							794.88	794.88	0.00	0.00	50.00	0.00	0.00	60.81	33.78	0.00	670.03					
Name:	KELLER, AUSTIN H	Emp ID:	KELLER	Marital Status:	Single	Birth:	11/23/1993	Addr 1:	612 N BROADWAY ST	Dept:	206	Fed. Exempt:	6	Emp Type:	Part-Time	Term:	06/20/2024	Addr 2:	UNION CITY, MI 49094			
Phone:		Gender:	Male	State Extra:	0.00	C-St-Zip:	UNION CITY, MI 49094	S.S. #:	XXX - XX - XXXX	Emp Status:	Active	State Exempt:	6	Other Ded		Net Pay						
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay										
02/28/2025	DD7811	397.44	397.44	0.00	0.00	25.00	0.00	0.00	15.13	30.41	16.89	0.00	335.01									
03/14/2025	DD7837	397.44	397.44	0.00	0.00	25.00	0.00	0.00	15.13	30.40	16.89	0.00	335.02									
Employee Totals:																						
Name:	KING, JUSTIN D	Emp ID:	KING JUSTI	Marital Status:	Single	Birth:	11/17/2005	Addr 1:	P.O. BOX 122	Dept:	206	Fed. Exempt:	0	Emp Type:	Part-Time	Term:		Addr 2:	SOMERSET CENTER, MI 49282			
Phone:		Gender:	Male	State Extra:	0.00	C-St-Zip:	SOMERSET CENTER, MI 49282	S.S. #:	XXX - XX - XXXX	Emp Status:	Active	State Exempt:	0	Other Ded		Net Pay						
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay										
02/28/2025	DD7812	1,755.36	1,755.36	0.00	0.00	107.00	0.00	0.00	10.54	134.28	17.27	0.00	1,593.27									
03/14/2025	DD7838	1,755.36	1,755.36	0.00	0.00	107.00	0.00	0.00	10.54	134.28	17.27	0.00	1,593.27									
Employee Totals:																						
Name:	KULCZYCKI, SHAINA W	Emp ID:	KULCZ	Marital Status:	Married	Birth:	02/13/1986	Addr 1:	13980 CALHOUN RD	Dept:	101	Fed. Exempt:	0	Emp Type:	Part-Time	Term:		Addr 2:	CEMENT CITY, MI 49233			
Phone:		Gender:	Female	State Extra:	0.00	C-St-Zip:	CEMENT CITY, MI 49233	S.S. #:	XXX - XX - XXXX	Emp Status:	Active	State Exempt:	0	Other Ded		Net Pay						
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay										
02/28/2025	DD7813	1,564.92	1,564.92	0.00	0.00	73.00	0.00	0.00	169.08	119.71	66.51	50.00	1,159.62									
03/14/2025	DD7839	1,195.43	1,195.43	0.00	0.00	56.00	0.00	0.00	124.74	91.45	50.81	50.00	878.43									
Employee Totals:																						
Name:	KULCZYCKI, SHAINA W	Emp ID:	KULCZ	Marital Status:	Married	Birth:	02/13/1986	Addr 1:	13980 CALHOUN RD	Dept:	101	Fed. Exempt:	0	Emp Type:	Part-Time	Term:		Addr 2:	CEMENT CITY, MI 49233			
Phone:		Gender:	Female	State Extra:	0.00	C-St-Zip:	CEMENT CITY, MI 49233	S.S. #:	XXX - XX - XXXX	Emp Status:	Active	State Exempt:	0	Other Ded		Net Pay						
Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay										
02/28/2025	DD7814	1,022.88	1,022.88	0.00	0.00	51.50	0.00	0.00	60.00	78.26	43.47	0.00	841.15									









From: 02/16/2025 To: 03/15/2025

Phone: (517) 206-9977 Gender: Male State Extra: 0.00

Check Date Check Number Gross Pay Regular Pay Non-Cash Pay OT Pay Regular Hours OT Hours Suppl. Fed. Tax FICA State Tax Other Ded Net Pay

02/28/2025 DD7824 378.00 378.00 0.00 0.00 15.75 0.00 0.00 33.18 28.91 16.07 0.00 299.84

03/14/2025 DD7850 318.00 318.00 0.00 0.00 13.25 0.00 0.00 27.18 24.33 13.52 0.00 252.97

Employee Totals: 696.00

Name: UYTENHOVE, JEROME G Emp ID: UYTT J Marital Status: Married Birth: 04/07/1951

Address 1: 11420 WEATHERMAX DRIVE Dept: 215 Hire: 03/17/2021

Address 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term: Part-Time

C-St-Zip: JEROME, MI 49249 Emp Status: Active State Exempt: 0.00

Phone: Gender: Male State Extra: 0.00

Check Date Check Number Gross Pay Regular Pay Non-Cash Pay OT Pay Regular Hours OT Hours Suppl. Fed. Tax FICA State Tax Other Ded Net Pay

02/28/2025 DD7821 304.81 304.81 0.00 0.00 16.50 0.00 0.00 5.87 23.31 12.95 0.00 262.68

03/14/2025 DD7847 442.46 442.46 0.00 0.00 23.50 0.00 0.00 19.63 33.85 18.80 0.00 370.18

Employee Totals: 747.27

Name: UYTENHOVE, SHARON Emp ID: UYTEN-SHA Marital Status: Married Birth: 10/04/1949

Address 1: 11420 WEATHERMAX DRIVE Dept: 215 Hire: 08/01/2019

Address 2: S.S. #: XXX - XX - XXXX Fed. Extra: 0.00 Term: Elected

C-St-Zip: JEROME, MI 49249 Emp Status: Active State Exempt: 0.00

Phone: Gender: Female State Extra: 0.00

Check Date Check Number Gross Pay Regular Pay Non-Cash Pay OT Pay Regular Hours OT Hours Suppl. Fed. Tax FICA State Tax Other Ded Net Pay

02/28/2025 28880 570.00 570.00 0.00 0.00 30.00 0.00 0.00 32.38 43.61 24.23 0.00 469.78

03/14/2025 28921 570.00 570.00 0.00 0.00 30.00 0.00 0.00 32.38 43.60 24.23 0.00 469.79

Employee Totals:	1,140.00	0.00	0.00	60.00	0.00	64.76	87.21	48.46	0.00	939.57															
Name:	WARING, STEVEN A	Emp ID:	WARING	Marital Status:	Single	Birth:	10/10/1997	Term:	10/18/2024	Address 1:	904 EUGENE AVE	Address 2:	S.S. #: XXX - XX - XXXX	Dept:	206	Fed. Exempt:	0	State Exempt:	10.00	Emp Type:	Part-Time	Phone:	C-St-Zip:	JACKSON, MI 49203	
Check Date	02/28/2025	Check Number	DD7822	Gross Pay	2,955.48	Regular Pay	2,512.80	Non-Cash Pay	0.00	OT Pay	442.68	Regular OT Hours	14.00	Suppl. Hours	0.00	Fed. Tax	337.67	FICA	226.10	State Tax	135.61	Other Ded	0.00	Net Pay	2,256.10
Check Date	03/14/2025	Check Number	DD7848	Gross Pay	1,231.87	Regular Pay	1,231.87	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	79.42	FICA	94.24	State Tax	62.35	Other Ded	0.00	Net Pay	995.86
Employee Totals:	4,187.35				4,187.35				0.00	442.68		14.00		0.00		417.09		320.34		197.96		0.00		3,251.96	
Name:	WEIDNER, LESLEY L	Emp ID:	WEIDNER	Marital Status:	Married	Birth:	01/28/1966	Term:	08/05/2024	Address 1:	11785 ROUND LAKE ROAD	Address 2:	S.S. #: XXX - XX - XXXX	Dept:	101	Fed. Exempt:	0	State Exempt:	0.00	Emp Type:	Part-Time	Phone:	C-St-Zip:	HORTON, MI 49246	
Check Date	02/28/2025	Check Number	DD7822	Gross Pay	2,955.48	Regular Pay	2,512.80	Non-Cash Pay	0.00	OT Pay	442.68	Regular OT Hours	14.00	Suppl. Hours	0.00	Fed. Tax	337.67	FICA	226.10	State Tax	135.61	Other Ded	0.00	Net Pay	2,256.10
Check Date	03/14/2025	Check Number	DD7848	Gross Pay	1,231.87	Regular Pay	1,231.87	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	79.42	FICA	94.24	State Tax	62.35	Other Ded	0.00	Net Pay	995.86
Employee Totals:	4,187.35				4,187.35				0.00	442.68		14.00		0.00		417.09		320.34		197.96		0.00		3,251.96	
Name:	WESTON, KYLEE A	Emp ID:	WESTON	Marital Status:	Single	Birth:	06/09/2004	Term:	05/18/2023	Address 1:	9901 FOLKS RD	Address 2:	S.S. #: XXX - XX - XXXX	Dept:	206	Fed. Exempt:	0	State Exempt:	0.00	Emp Type:	Part-Time	Phone:	C-St-Zip:	HANOVER, MI 49241	
Check Date	02/28/2025	Check Number	DD7823	Gross Pay	940.50	Regular Pay	940.50	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	74.15	FICA	71.94	State Tax	39.97	Other Ded	0.00	Net Pay	754.44
Check Date	03/14/2025	Check Number	DD7849	Gross Pay	655.50	Regular Pay	655.50	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	40.93	FICA	50.15	State Tax	27.86	Other Ded	0.00	Net Pay	536.56
Employee Totals:	1,596.00				1,596.00				0.00	0.00		0.00		0.00		115.08		122.09		67.83		0.00		1,291.00	
Name:	WESTON, KYLEE A	Emp ID:	WESTON	Marital Status:	Single	Birth:	06/09/2004	Term:	05/18/2023	Address 1:	9901 FOLKS RD	Address 2:	S.S. #: XXX - XX - XXXX	Dept:	206	Fed. Exempt:	0	State Exempt:	0.00	Emp Type:	Part-Time	Phone:	C-St-Zip:	HANOVER, MI 49241	
Check Date	02/28/2025	Check Number	DD7825	Gross Pay	1,305.14	Regular Pay	1,305.14	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	98.00	FICA	99.85	State Tax	55.47	Other Ded	0.00	Net Pay	1,149.82
Check Date	03/14/2025	Check Number	DD7851	Gross Pay	1,291.68	Regular Pay	1,291.68	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	97.00	FICA	98.81	State Tax	54.90	Other Ded	0.00	Net Pay	1,137.97
Employee Totals:	2,596.82				2,596.82				0.00	0.00		0.00		0.00		195.00		198.66		110.37		0.00		2,287.79	
Name:	WHITAKER, THOMAS W	Emp ID:	WHITAKER T	Marital Status:	Single	Birth:	03/10/1978	Term:	05/15/2014	Address 1:	7698 EL CAJON DRIVE	Address 2:	S.S. #: XXX - XX - XXXX	Dept:	206	Fed. Exempt:	0	State Exempt:	0.00	Emp Type:	Part-Time	Phone:	C-St-Zip:	HANOVER, MI 49241	
Check Date	02/28/2025	Check Number	DD7825	Gross Pay	1,305.14	Regular Pay	1,305.14	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	98.00	FICA	99.85	State Tax	55.47	Other Ded	0.00	Net Pay	1,149.82
Check Date	03/14/2025	Check Number	DD7851	Gross Pay	1,291.68	Regular Pay	1,291.68	Non-Cash Pay	0.00	OT Pay	0.00	Regular OT Hours	0.00	Suppl. Hours	0.00	Fed. Tax	97.00	FICA	98.81	State Tax	54.90	Other Ded	0.00	Net Pay	1,137.97
Employee Totals:	2,596.82				2,596.82				0.00	0.00		0.00		0.00		195.00		198.66		110.37		0.00		2,287.79	

C-St-Zip: JACKSON, MI 49201  
 Phone: (734) 276-1984  
 Emp Status: Active  
 Gender: Male  
 State Exempt: 0  
 Emp Type: Part-Time

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay
02/28/2025	DD7826	1,043.28	1,043.28	0.00	0.00	49.00	0.00	0.00	77.62	42.30	50.72	741.91
03/14/2025	DD7852	1,043.28	1,043.28	0.00	0.00	49.00	0.00	0.00	77.62	42.30	50.72	741.91
Employee Totals:		2,086.56	2,086.56	0.00	0.00	98.00	0.00	0.00	155.24	84.60	101.44	1,483.82

Name: WOOLSEY, DAREL C  
 Emp ID: WOOLSEY  
 Marital Status: Single  
 Birth: 07/06/1971  
 Dept: 206  
 Fed. Exempt: 0  
 Hire: 10/30/2023  
 Addr 1: 9271 SWOW RD  
 S.S. #: XXX - XX - XXXX  
 Fed. Extra: 20.00  
 Term: State Exempt: 0  
 Emp Type: Part-Time  
 Phone: HORTON, MI 49246  
 C-St-Zip: HORTON, MI 49246  
 Emp Status: Active  
 Gender: Male  
 State Exempt: 0  
 State Extra: 0.00

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay
02/28/2025	DD7827	260.82	260.82	0.00	0.00	13.00	0.00	0.00	19.95	11.08	0.00	208.32
03/14/2025	DD7853	521.64	521.64	0.00	0.00	25.00	0.00	0.00	39.91	22.17	0.00	412.01
Employee Totals:		782.46	782.46	0.00	0.00	38.00	0.00	0.00	59.86	33.25	0.00	620.33

Check Date	Check Number	Gross Pay	Regular Pay	Non-Cash Pay	OT Pay	Regular Hours	OT Hours	Suppl. Hours	FICA	State Tax	Other Ded	Net Pay
Grand Totals:		82,080.14	82,080.14	0.00	0.00	3,690.00	121.00	0.00	6,254.94	3,393.81	1,320.80	64,430.43

CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date Bank Check # Payee Description Dept Amount

Fund: 101 GENERAL FUND

02/24/2025 01GD 28882 ASSESSMENT ADMIN. SERVICES LLC CONTRACTED SERVICES 720 209 8,225.00

02/24/2025 01GD 28884 BARBARA VOZENITEX MILEAGE OR EXPENSES 860 247 28.00

02/24/2025 01GD 28885 BAUCKHAM, THALT, SEEBER, KAUFMAN LEGAL OPTN/COMP. ACCT/DOM HARM 802 211 140.00

02/24/2025 01GD 28888 CINTAS CORPORATION-300 MULTIPLE XTRAC MAT ONYX 775 266 79.49

02/24/2025 01GD 28889 CURRENT OFFICE SOLUTIONS SUPPLIES 726 215 180.06

02/24/2025 01GD 28890 FACILITY SOLUTIONS, INC. MAINTENANCE SUPPLIES 775 266 298.91

02/24/2025 01GD 28892 GREAT AMERICA FINANCIAL AGREEMENT 018-1766206-000 COPIER 931 266 162.72

02/24/2025 01GD 28893 GREEN ENERGY LP UTILITIES 920 269 585.66

02/24/2025 01GD 28894 HILLSDALE COUNTY TREASURER ADMN FEES/TAXES 618 000 17.79

02/24/2025 01GD 28895 KCI ASSESSMENT NOTICES PRINTING 825 209 1,190.78

02/24/2025 01GD 28897 SCOTT PETRIE GROUNDS/BLDG RENTALS 668 000 50.00

02/24/2025 01GD 28898 SHERRY AMBS GROUNDS/BLDG RENTALS \*\* VOIDED \*\*

02/24/2025 01GD 28899\*# TOM TRUMBLE CONTRACTED LABOR 830 266 350.00

02/24/2025 01GD 28899 TOTAL FOR FUND 101: 490.00

02/24/2025 01GD 28900 ULINE EQUIPMENT 977 738 1,923.59

03/03/2025 01GD 28906 COMPUTER TIES LLC & PCS CONTRACTED LABOR 830 258 1,300.00

03/03/2025 01GD 28907\*# CONSUMERS ENERGY UTILITIES 920 269 40.98

03/03/2025 01GD 28907 TOTAL FOR FUND 101: 1,555.88

03/03/2025 01GD 28909 GREAT LAKES FIREWORKS FIREWORKS PROGRAM 774 720 8,000.00

03/03/2025 01GD 28910 HILLSDALE COUNTY TREASURER PROPERTY TAXES 403 000 1.02

CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date Bank Check # Payee Description Account Dept Amount

Fund: 101 GENERAL FUND

03/03/2025 01GD 28911 HILLSDALE COUNTY TREASURER CONTRACT SERVICES 720 380 1,916.66

03/03/2025 01GD 28912 HILLSDALE DAILY NEWS BOOKS 728 738 25.00

03/03/2025 01GD 28914\*# MEDMUTUAL LIFE EMPLOYEE BENEFITS 714 103 47.04

03/03/2025 01GD 28915 SHERRY AMBS GROUNDS/BLDG RENTALS 668 000 30.00

03/10/2025 01GD 28926 CINTAS CORPORATION-300 RUGS 775 266 79.49

03/10/2025 01GD 28929 CONSUMERS ENERGY UTILITIES 920 771 29.54

UTILITIES 920 771 397.92

UTILITIES 920 771 209.05

CHECK 01GD 28929 TOTAL FOR FUND 101:

03/10/2025 01GD 28932 FRONTIER FRONTIER TELEPHONE 853 266 193.47

03/10/2025 01GD 28933 FRONTIER JCB TELEPHONE 853 269 58.48

03/10/2025 01GD 28935# HILLSDALE COUNTY EQUIPMENT/RECORD RETENTION 977 209 768.95

PROF SERV/LEGAL RET/SR. CITIZ 801 805 4,000.00

PRINT & PUBLISH/START UP COST 900 805 900.00

CHECK 01GD 28935 TOTAL FOR FUND 101:

03/10/2025 01GD 28937 K&L TELECOM LLC TELEPHONE 853 266 182.00

03/10/2025 01GD 28939 LAUREN LAWSON GROUNDS/BLDG RENTALS 668 000 50.00

03/10/2025 01GD 28940 LRS LRS CONTRACTED LABOR 830 266 143.79

03/10/2025 01GD 28941 LRS LRS CONTRACTED LABOR 830 269 56.93

03/10/2025 01GD 28946\*# SOMERSET HARDWARE MAINTENANCE SUPPLIES 775 266 18.27

03/10/2025 01GD 28948 TC COOK GROUNDS/BLDG RENTALS 668 000 50.00

03/10/2025 01GD 28950\*# TOM TRUMBLE CONTRACTED LABOR 830 266 350.00

CONTRACTED LABOR 830 269 280.00

CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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CHECK 01GD 28950 TOTAL FOR FUND 101: 630.00							
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03/12/2025	01GD	28951*#	CARDMEMBER SERVICE	SUPPLIES	726	215	74.03
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				SUPPLIES	726	253	41.17
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				SUPPLIES	726	269	194.39
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				BOOKS	728	738	174.12
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CHECK 01GD 28951 TOTAL FOR FUND 101: 483.71							
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03/12/2025	01GD	28952	COMPUTER TIES LLC & PCS	WEBSITE	830	864	2,750.00
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03/12/2025	01GD	28954	JERRY VYTENHOVE	MILEAGE OR EXPENSES	860	192	28.00
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03/12/2025	01GD	28957	MANER COSTERISAN	AUDIT	810	211	882.01
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Total for fund 101 GENERAL FUND 38,159.21							
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Fund: 101 GENERAL FUND



CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 206 FIRE SERVICES FUND

02/24/2025 01GD 28886\*# BRINER OIL CO., INC. GASOLINE 340 740 258.59

02/24/2025 01GD 28887 BROWNS ADVANCED CARE MEDICAL EQUIPMENT 340 982 160.00

02/24/2025 01GD 28896\*# PRIORITY HEALTH HEALTH INSURANCE 340 710 10,246.11

02/24/2025 01GD 28899\*# TOM TRUMBLE CONTRACTED LABOR 340 830 110.00

02/26/2025 01GD 28901\*# VOYAGER FLEET SYSTEMS GASOLINE 340 740 308.09

03/03/2025 01GD 28903\*# BRINER OIL CO., INC. GASOLINE 340 740 294.38

03/03/2025 01GD 28904 COMCAST TELEPHONE 340 853 126.90

03/03/2025 01GD 28914\*# MEDMUTUAL LIFE EMPLOYERS TAX PORTION 340 714 10.57

03/03/2025 01GD 28916 TIM SHAW UNIFORMS 340 732 60.00

03/10/2025 01GD 28923 AFLAC EMPLOYEES WITHOLDINGS 000 232 41.73

03/10/2025 01GD 28924 BOUND TREE MEDICAL EQUIPMENT 340 982 714.34

03/10/2025 01GD 28924 MEDICAL EQUIPMENT 340 982 370.07

03/10/2025 01GD 28924 MEDICAL EQUIPMENT 340 982 419.74

03/10/2025 01GD 28925\*# BRINER OIL CO., INC. GASOLINE 340 740 58.57

03/10/2025 01GD 28928 COMCAST TELEPHONE 340 853 199.72

03/10/2025 01GD 28934 GOLDEN WEST INDUSTRIAL SUPPLY EQUIPMENT 340 977 243.57

03/10/2025 01GD 28927 COLONIAL LIFE EMPLOYEES WITHOLDINGS 000 232 341.60

CHECK 01GD 28925 TOTAL FOR FUND 206: 266.90

CHECK 01GD 28924 TOTAL FOR FUND 206: 1,504.15

CHECK 01GD 28903 TOTAL FOR FUND 206: 368.81

CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 206 FIRE SERVICES FUND

03/10/2025	01GD	28936	HUBBARDS AUTO CENTER	VEHICLE MAINTENANCE	939	340	40.35
03/10/2025	01GD	28943	MHR BILLING	CONTRACTED BILLING SERVICES	956	340	1,975.00
03/10/2025	01GD	28944	MICHIGAN DEPT OF HEALTH AND	CONTRACTED LABOR	830	340	111.89
03/10/2025	01GD	28946*#	SOMERSET HARDWARE	SUPPLIES	726	340	20.93
03/10/2025	01GD	28947	STERICULE INC-SHRED IT	CONTRACTED LABOR	830	340	243.41
03/10/2025	01GD	28950*#	TOM TRUMBLE	CONTRACTED LABOR	830	340	165.00
03/12/2025	01GD	28951*#	CARDMEMBER SERVICE	SUPPLIES	726	340	140.71
03/12/2025	01GD	28959	WEST SHORE FIRE	CONTRACTED LABOR	830	340	1,095.00
Total for fund 206 FIRE SERVICES FUND							18,274.90

CHECK 01GD 28951 TOTAL FOR FUND 206:

GASOLINE	740	340	235.87
SUPPLIES	726	340	140.71
CONTRACTED LABOR	830	340	165.00
SUPPLIES	726	340	20.93
CONTRACTED LABOR	830	340	243.41
CONTRACTED LABOR	830	340	111.89
SUPPLIES	726	340	20.93
CONTRACTED LABOR	830	340	165.00
SUPPLIES	726	340	140.71
GASOLINE	740	340	235.87
CONTRACTED LABOR	830	340	1,095.00
Total for fund 206 FIRE SERVICES FUND			18,274.90

CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 207 POLICE SERVICES FUND

02/24/2025	01GD	28883	AXON ENTERPRISE, INC.	EQUIPMENT	977	301	102.00
				EQUIPMENT	977	301	133.80
							<u>235.80</u>

CHECK 01GD 28883 TOTAL FOR FUND 207:

02/24/2025	01GD	28886*	BRINER OIL CO., INC.	GASOLINE	740	301	258.59
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02/24/2025	01GD	28891	FRANK BECK CHEVROLET	VEHICLE MAINTENANCE	939	301	380.83
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02/24/2025	01GD	28896*	PRIORITY HEALTH	HEALTH INSURANCE	710	301	7,389.61
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02/24/2025	01GD	28899*	TOM TRUMBLE	CONTRACTED LABOR	830	301	110.00
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02/26/2025	01GD	28901*	VOYAGER FLEET SYSTEMS	GASOLINE	740	301	221.00
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03/03/2025	01GD	28902	A T & T MOBILITY	TELEPHONE	853	301	1.63
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03/03/2025	01GD	28903*	BRINER OIL CO., INC.	GASOLINE	740	301	294.37
				GASOLINE	740	301	74.42
							<u>368.79</u>

CHECK 01GD 28903 TOTAL FOR FUND 207:

03/03/2025	01GD	28908	CRONIN HILLSDALE	OIL CHANGE	939	301	68.05
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03/03/2025	01GD	28913	HURON VALLEY GUNS	CLOTHING ALLOWANCE	961	301	218.97
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03/03/2025	01GD	28914**	MEDMUTUAL LIFE	EMPLOYERS TAX PORTION	714	301	27.85
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03/03/2025	01GD	28917	TIMOTHY BRIGHTON	EDUCATION AND TRAINING	960	301	30.00
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03/10/2025	01GD	28925**	BRINER OIL CO., INC.	GASOLINE	740	301	58.56
				GASOLINE	740	301	208.33
							<u>266.89</u>

CHECK 01GD 28925 TOTAL FOR FUND 207:

03/10/2025	01GD	28930	CRONIN HILLSDALE	LUBE OIL AND FILTER	939	301	68.05
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03/10/2025	01GD	28931	FRANK BECK CHEVROLET	VEHICLE MAINTENANCE	939	301	273.88
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CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 207 POLICE SERVICES FUND

03/10/2025	01GD	28938	KIESTLER POLICE SUPPLY	EDUCATION & TNG ACT 302	959	301	458.11
				EQUIPMENT	977	301	1,033.34
				CHECK 01GD 28938 TOTAL FOR FUND 207:			<u>1,491.45</u>
03/10/2025	01GD	28942	MAGPUL INDUSTRIES	EDUCATION & TNG ACT 302	959	301	224.20
03/10/2025	01GD	28945	MICHIGAN STATE POLICE	EDUCATION AND TRAINING	960	301	400.00
03/10/2025	01GD	28949	THE ROSSOW GROUP	EDUCATION AND TRAINING	960	301	205.00
03/10/2025	01GD	28950*#	TOM TRUMBLE	CONTRACTED LABOR	830	301	165.00
03/12/2025	01GD	28951*#	CARDMEMBER SERVICE	EDUCATION AND TRAINING PO 4811,4845,4	960	301	1,537.28
				EQUIPMENT	977	301	1,104.07
				CHECK 01GD 28951 TOTAL FOR FUND 207:			<u>2,641.35</u>
03/12/2025	01GD	28956	LEXIPOL, LLC	CONTRACTED LABOR	830	301	2,852.00
				Total for fund 207 POLICE SERVICES FUND			17,898.94

CHECK DISBURSEMENT REPORT FOR SOMERSET TOWNSHIP  
CHECK DATE FROM 02/16/2025 - 03/15/2025

Banks: 01GD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 208 PARKS AND RECREATION FUND

02/24/2025	01GD	28899*#	TOM TRUMBLE	CONTRACTED LABOR	830	751	140.00
03/03/2025	01GD	28905	COMCAST	UTILITIES	920	751	278.80
03/03/2025	01GD	28907*#	CONSUMERS ENERGY	UTILITIES	920	751	34.59
				UTILITIES	920	751	29.34
				UTILITIES	920	751	203.84
							<u>267.77</u>

CHECK 01GD 28907 TOTAL FOR FUND 208:

03/03/2025	01GD	28918	UTLINE	SUPPLIES	726	751	142.75
03/10/2025	01GD	28946*#	SOMERSET HARDWARE	SUPPLIES	726	751	18.86
03/10/2025	01GD	28950*#	TOM TRUMBLE	CONTRACTED LABOR	830	751	210.00
03/12/2025	01GD	28953	DAN MONAHAN	WAGES/SALARIES	706	751	150.00
03/12/2025	01GD	28955	JOHN SCARAMUCCI	WAGES/SALARIES	706	751	70.00
03/12/2025	01GD	28958	STEVE MECKLEY	WAGES/SALARIES	706	751	100.00

TOTAL - ALL FUNDS

Total for fund 208 PARKS AND RECREATION FUND

1,378.18  
75,711.23

!\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
!\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**TOWNSHIP OF SOMERSET  
COUNTY OF HILLSDALE, MI  
BOARD OF TRUSTEES REGULAR MEETING FOR FEBRUARY 20, 2025**

1. **CALL TO ORDER**- The regular meeting of the Township of Somerset Board of Trustees was called to order by Supervisor Shaw on Thursday, February 20th, 2025 at 7:00PM in the Somerset Center Community Room, 12715 Chicago Rd, Somerset Center, MI 49282. Attendees recited the Pledge of Allegiance. There were 16 citizens in attendance.
2. **ROLL CALL OF BOARD MEMBERS**
  - a) Supervisor Tim Shaw - Present
  - b) Treasurer Jan O'Shaughnessy - Present
  - c) Trustee Steve Meckley - Present
  - d) Trustee David Pumfrey - Present
  - e) Clerk Sharon Luyttenhove - Present
3. **ADDITIONS OR CORRECTIONS TO AGENDA**- Supervisor Shaw said Resolution 2025-3: Salary Increase for Part-time Employees will be added New Business. Hearing no further additions or corrections, Meckley moved to approve the agenda as amended. Second Pumfrey. Vote taken: Ayes: 5. Nays: 0. Absent 0. Motion carried. Amended agenda approved.
4. **SUPERVISORS COMMENTS**- Supervisor Shaw stated that attendees have 3 minutes to address the Board at the beginning and at the end of the meeting.
5. **PUBLIC COMMENT**- Opened at 7:02pm. Two (2) citizens came forward to speak. Public Comment closed at 7:05pm.
6. **PRESENTATION**- Hillsdale County Clerk Abe Dane presented the Post-Election Audit Report for Somerset Township's Precinct #2, and reviewed 2024 highlights from the Hillsdale County Clerk's office. (See Attachment #1)
7. **REPORTS**
  - a) **Fire & Rescue**- Fire Chief Friess read the January 2025 Fire & Rescue Report. Fire and EMS calls for January were 95 calls, for a total of 95 for the year, which is an increase of 3 calls compared to last year. There were 80 Medical Emergencies, 8 Fires, and 7 Vehicle Accidents. Fuel consumption was 281.4 gal of Diesel and 154.0 gal of gas. January Charges: \$34,839.75. January Credits: \$13,572.65. (See Attachment #2)
  - b) **Treasurer**- Treasurer O'Shaughnessy gave the January 31<sup>st</sup>, 2025 Treasurer's Report. All Fund Balance was \$1,945,949.25. O'Shaughnessy said there are three Certificates of Deposits that will soon reach their maturity dates and will continue to monitor current interest rates. (See Attachment #3)
  - c) **Police**- Police Chief Gessner gave the Police Report for the month of January 2025. There were 529.5 Hours Worked, 3574 Miles Patrolled, 5 Citations issued, 14 Vehicle Crashes, 15 Assists to STFD and 120 Incident Reports. Gas consumption was 301.6 gallons. (See Attachment #4)

**TOWNSHIP OF SOMERSET  
COUNTY OF HILLSDALE, MI  
BOARD OF TRUSTEES REGULAR MEETING FOR FEBRUARY 20, 2025**

- d) **Parks & Recreation**- Chairperson Monahan read the Parks and Rec. Committee Report the February 3rd, 2025 meeting. Monahan provided updates on tree limb removals and the new tables and chairs for the Rathskeller. Monahan also provided updates on the current security camera projects. There was a total of 29.5 Volunteer hours in January. (See Attachment #5)
  - e) **Jerome Community Building**- Chairperson Smith-Post read the JCB Report from the February 13th, 2025 meeting. The JCB Committee discussed various projects to complete in March and prepare for the Spring Fundraiser April 12<sup>th</sup>, 2024. There are 27 rentals for 2025, and approximately 6 volunteer hours for the month of January. (See Attachment #6)
  - f) **Supervisors Report**- Supervisor Shaw said he will comment on items to be discussed later in the meeting.
  - g) **Assessors Report**- Supervisor Shaw read the February 2025 Assessor's Report. All permits for new construction have been appraised and entered into the assessing database. All assessments have been finalized and sent to KCI as of Feb. 6, 2025 to be printed and mailed on Feb. 14, 2025. The Board of Review dates and times will be published in the Hillsdale Daily News and will take place on March 10<sup>th</sup>, 2025 from 3pm-9pm and March 11<sup>th</sup>, 2025 from 9am-3pm. (See Attachment #7)
  - h) **Zoning Administrator**- Zoning Administrator Weidner read the January 16 - February 14, 2025 Zoning Report. There were 3 Zoning Compliance Permit Requests, 3 Site Inspections, and 21 contacts with phone, emails, walk-ins and letters. Packets and letters have been sent for February 25<sup>th</sup> Zoning Board of Appeals meeting. (See Attachment #8)
  - i) **Hillsdale County Commissioner**- Commissioner Leininger commented on the new Michigan Earned Sick Time Act and the county's preparedness with policy adjustments. Commissioner Leininger also said there will be an annual report from the Hillsdale County Drain Commissioner, stating that bids have started coming in for the Somerset Dam project, which is expected to be completed Summer 2025.
  - j) **Hillsdale County Road Commission**- Road Commissioner Kline said there are two new swap loader trucks to be used exclusively for state roads, freeing up two current trucks to be used for county roads. The Road Commission is also monitoring the weather to determine when to implement frost laws.
  - k) **Planning Commission**- The Planning Commission did not meet; there is no report.
  - l) **Revenue and Expenditures**- Clerk Uyttenhove reviewed the Revenue and Expenditures Report for the period ending January 31, 2025. Uyttenhove said incoming winter taxes have started to be dispersed and encouraged all departments to continue monitoring expenditures closely for the remainder of the fiscal year. (See Attachment #9)
- 7. FINANCES**
- a) **January Bills and Payroll through February 15<sup>th</sup>, 2025 as prepared by Deputy Clerk Vozenilek**- Clerk Uyttenhove reviewed the January 2025 Accounts Payables and Payroll. Uyttenhove moved to approve Accounts Payables of \$67,824.07 and Payroll of \$74,907.70 for a total of \$142,731.77. Second O'Shaughnessy, Roll call Vote was taken with Ayes: O'Shaughnessy, Uyttenhove, Meckley, Pumfrey, and Shaw. Nays: None. Absent: None. Motion carried. (See Attachments #10 & #11)
- 8. CONSENT AGENDA**- Clerk Uyttenhove moved to approve the Consent Agenda as presented. Second Pumfrey, Vote taken. Ayes: 5. Nays: 0. Absent 0. Motion carried. Consent Agenda approved.
- a) Approve Minutes from January 16<sup>th</sup> Regular Board Meeting

**TOWNSHIP OF SOMERSET  
COUNTY OF HILLSDALE, MI  
BOARD OF TRUSTEES REGULAR MEETING FOR FEBRUARY 20, 2025**

**9. UNFINISHED BUSINESS**

- a) **Security Cameras at McCourtie Park-** Chairperson Monahan stated in the Parks and Recreation Report that the Committee will need to vote on the cameras before making a recommendation to the Board. No action was taken at this time.
- b) **LRS Contract for Municipal Building-** Clerk Uytenhove said that they received the contract with LRS waste management services. Uytenhove moved to approve the LRS service agreement for the municipal building at a cost of \$199.00 per month. Second Meckley. Vote taken. Ayes: 5. Nays: 0. Absent 0. Motion carried. (See Attachment #12)
- c) **Invoice Cloud cancellation of contract-** Treasurer O'Shaughnessey stated that the Township has not received the requested contracts from Invoice Cloud and has informed township attorneys. No action was taken at this time.
- d) **FOIA Procedure-** Clerk Uytenhove said the proposed Public Summary of FOIA Procedures and Guidelines is still being reviewed. No action was taken at this time. (See Attachment #14)
- e) **Snow Plow Contract-** Clerk Uytenhove reviewed the current Snow Plow Contract from Tom Trumble. Following discussion, Uytenhove moved to approve the snow plow contract as presented. Second Meckley. Vote taken. Ayes: 5. Nays: 0. Absent 0. Motion carried. (See Attachment #13)
- f) **Solar Energy Project-** There are no new updates at this time. No action was taken.

**10. NEW BUSINESS**

- a. **Approve Independence Day Fireworks \$16,000 for July 5<sup>th</sup>, 2025 (rain backup July 6<sup>th</sup>)-** Clerk Uytenhove reviewed the quote from Great Lakes Fireworks LLC and said the fireworks celebration at McCourtie Park will be on Saturday, July 5<sup>th</sup>, 2025. Following discussion, Meckley moved to approve the fireworks contract as presented. Second Purnfrey. Roll Call Vote taken with Ayes: Purnfrey, O'Shaughnessey, Uytenhove, Meckley, and Shaw. Nays: None. Absent: None. Motion carried.  
(See Attachment #14)
- b. **Resolution 2025-2: Rules for Public Meetings-** Supervisor Shaw reviewed the proposed resolution to adopt rules for public meetings. Following discussion, Meckley moved to approve Resolution 2025-2 with the following revisions: remove the first sentence on line #2 distinguishing between the first and public comment and remove line #5 regarding public audio and video recording devices. Second O'Shaughnessey. Roll Call Vote taken with Ayes: Meckley, Purnfrey, O'Shaughnessey, Uytenhove, and Shaw. Nays: 0. Absent: 0. Motion carried. (See Attachment #15)
- c. **Resolution 2025-3: Salary Increase for Part-Time Employees-** Supervisor Shaw reviewed the proposed resolution to establish a minimum wage of \$19.00/hour for part-time employees. Following discussion, O'Shaughnessey moved to approve Resolution 2025-3 with the following revision: add in "excluding Police and Fire Department employees" to the first line. Second Meckley. Roll Call Vote taken with Ayes: Purnfrey, O'Shaughnessey, Uytenhove, Meckley, and Shaw. Nays: None. Absent: None. Motion carried. (See Attachment #16)

- 11. **PUBLIC COMMENT-** Opened at 8:38PM. Four (4) people came forward to speak. Public Comment closed at 8:46PM.



**TOWNSHIP OF SOMERSET  
COUNTY OF HILLSDALE, MI  
BOARD OF TRUSTEES REGULAR MEETING FOR FEBRUARY 20, 2025**

12. **BOARD COMMENT-** The Board discussed the purpose of Public Comment and the appropriate times when the dialogue should take place during the meetings.

**13. ANNOUNCEMENTS-**

- a) Next Regular Board Meeting will be Thursday, March 20<sup>th</sup>, 2025 at 7:00pm at the Somerset Center Community Room: 12715 East Chicago Road, Somerset Center MI, 49282

Hearing no further business, Supervisor Shaw adjourned the February 20th, 2025 Board Meeting at 8:47pm.

Respectfully submitted by Shaina Kulczykki, Somerset Township Coordinator.



3/10/2025

Somerset Township

Attention: Tim Shaw

Hello Tim

Bellow is the rate quote for 2025 Spring Clean-up services as discussed.

Stevens Disposal will provide clean-up service to Somerset Township on Saturday May 3<sup>rd</sup> 2025 during the hours of 8:00am to 12:00noon.

We will provide compactor truck service at the Township Hall location of 12715 E. Chicago Rd.

The rate will be \$1,750.00 per truck.

Currently our plan is to bring two trucks charging for the first having the second for break downs or over flow if the first truck is not enough for the volume.

You can choose to limit the event to one truck in which we would leave when it is full regardless of people in line with material to dispose if you wish.

Additionally, we can provide a 30-yard roll off container for metal to be recycled versus landfilled at the rate of \$300.00 per container.

Please confirm by Friday 3/21/2025 with service requirements and to hold the date.

Thank you,

Kevin Shipman

Stevens Disposal & Recycling Service Inc.



## When does an eligible employee begin to accrue earned sick time?

- **For a small business:** Oct. 1, 2025, or upon commencement of the employee's employment, whichever is later.
- **For all other employers:** accrual begins on Feb. 21, 2025, or upon commencement of the employee's employment, whichever is later.

# What notice must the employer provide to employees?

- Sec. 8. (1) An employer subject to this act shall provide written notice to each employee at the time of hiring or **not later than 30 days** the effective date of the 2025 amendatory act that amended this section, whichever is later, including, but not limited to, all of the following:
  - The amount of earned sick time required to be provided to an employee under this act.
  - The employer's choice of how to calculate a year as that term is defined under section 3.
  - The terms under which earned sick time may be used.
  - That retaliatory personnel action taken by the employer against an employee for requesting or using earned sick time for which the employee is eligible is prohibited.
  - The employee's right to file a complaint with the department for any violation of this act.
- The notice required under subsection (1) shall be in English, Spanish, and any language that is the first language spoken by at least 10% of the employer's workforce, if the department has translated the notice into that language.
- Workplace Poster





## What employees are eligible to receive earned sick time?

**An eligible employee is  
an individual engaged in  
service to an employer  
in the business of the  
employer.**

Michigan case law uses  
the economic reality test  
to determine whether an  
individual is an employee.

### **Employees Exempted:**

- Those employed by the U.S. government,
- Unpaid trainees or unpaid interns,
- Individuals employed in accordance with the Youth  
Employee Standards Act 1978 PA 90, and
- An individual who works in accordance with a policy of  
an employer if both of the following conditions are met:
  - The policy allows the individual to schedule the  
individual's own working hours and;
  - The policy prohibits the employer from taking  
adverse personnel action against the individual if  
the individual does not schedule a minimum  
number of working hours.
- Generally, publicly elected officials, members of publicly  
appointed boards and commissions, and similar public  
office holders are not considered employees for  
purposes of ESTA, even if paid or receiving some form  
of compensation, unless the governing entity treats  
these individuals as employees.



Michigan Department of Labor & Economic Opportunity

Wage and Hour Division  
PO Box 30476  
Lansing, MI 48909-7976

REQUIRED POSTER

GRETCHEN WHITMER  
GOVERNOR

GENERAL REQUIREMENTS – EARNED SICK TIME ACT\*



SUSAN CORBIN  
DIRECTOR

Your employer's 'year' for the purposes of the Earned Sick Time Act is: \_\_\_\_\_

Earned Sick Time Accrual		
Number of Employees	Minimum Accrual	Minimum Paid Sick Time
Less than 10 employees	1 hour for every 30 hours	40 hours in a year
10 or more employees	1 hour for every 30 hours	72 hours in a year

• Earned sick time shall carry over from year to year. A business with less than 10 employees is not required to permit an employee to use more than 40 hours of paid earned sick time and 32 hours of unpaid earned sick time in a single year. Employers with 10 or more employees are not required to permit an employee to use more than 72 hours of paid earned sick time in a single year.

- Earned sick time shall begin to accrue on the effective date of this law, or upon commencement of the employee's employment, whichever is later.
- An employee may use accrued earned sick time as it is accrued.
- An employer is in compliance with the act if it provides any paid leave in at least the same amounts as that provided under this act that may be used for the same purposes and under the same conditions provided in this act and that is accrued at a rate equal to or greater than the rate described in subsections (1) and (2) of Section 3 of the act. Paid leave includes, but is not limited to, paid vacation days, personal days, and paid time off.

**Earned Sick Time Uses**

- An employer shall permit an employee to use the earned sick time accrued for any of the following:
  - The employee's or the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
  - If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.
  - For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child; or
  - For closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease.
- An employer shall not require an employee to search for or secure a replacement worker as a condition for using earned sick time.

**Exercise of Rights**

- An employer or any other person shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected under this act.
- An employer shall not take retaliatory personnel action or discriminate against an employee because the employee has exercised a right protected under this act. "Retaliatory personnel action" means any of the following:
  - Denial of any right guaranteed under this act.
  - A threat, discharge, suspension, demotion, reduction of hours, or other adverse action against an employee or former employee for exercise of a right guaranteed under this act.
  - Sanctions against an employee who is a recipient of public benefits for exercise of a right guaranteed under this act.
  - Interference with, or punishment for, an individual's participation in any manner in an investigation, proceeding, or hearing under this act.
- An employer's absence control policy shall not treat earned sick time taken under this act as an absence that may lead to or result in retaliatory personnel action.

**Complaint Filing**

- An employee affected by an alleged violation, at any time within 3 years after the alleged violation or the date when the employee knew of the alleged violation, whichever is later, may do any of the following:
  - Bring a civil action for appropriate relief, including, but not limited to, payment for used earned sick time; rehiring or reinstatement to the employee's previous job; payment of back wages; reestablishment of employee benefits to which the employee otherwise would have been eligible if the employee had not been subjected to retaliatory personnel action or discrimination; and an equal additional amount as liquidated damages together with costs and reasonable attorney fees as the court allows.
  - File a claim with the department, which shall investigate the claim. Filing a claim with the department is neither a prerequisite nor a bar to bringing a civil action.

\*For precise language of the statute, see Public Act 338 of 2018, as amended


**TO: BOARD OF TRUSTEES**  
**FROM: CHIEF JOHN GESSNER**  
**DATE: 03/20/2025**  
**REF: 2017 DODGE CHARGER**

As the board of trustee's know the police department currently has four patrol units assigned to it, a 2017 Dodge Charger, 2020 Dodge Charger, 2023 Chevrolet Tahoe and a 2024 Chevrolet Silverado Pickup. Currently the 2017 Dodge Charger is out of service as a patrol unit, but the department is currently still using the vehicle for transport to training, conferences, errands, etc.

Upon speaking to Supervisor Shaw, it was discussed about keeping the vehicle for the township for use for any township employee to use to travel to trainings, conferences etc. Currently the vehicle still has some police equipment installed, and I planned on finishing the removal of that equipment in May. The initial plan once the equipment was removed would be to sell it as we did with the 2014 Dodge Charger.

If the board determines to keep the vehicle for the above uses, I can maintain it through the police department budget and when needed, the employee needing to use it would simply have to notify me to get the key for it. If the board does not wish to retain the vehicle I will continue with the original plan to sell it.

Respectfully Submitted,


  
Chief John Gessner

**TO :** BOARD OF TRUSTEES  
**FROM :** CHIEF JOHN GESSNER  
**DATE :** 03/20/2025  
**REF :** WAGE INCREASE (MCKENNA)

I am requesting the board of trustees grant a wage increase for Officer Keegan McKenna from his current rate at \$18.54 per hour to \$20.00 per hour effective March 23<sup>rd</sup>, 2025, until the end of the budget year, June 30<sup>th</sup>, 2025. During the monthly board of trustee meeting in January the board agreed to increase the wages of the part-time office staff to \$19.00 per hour and last month passed a resolution for it during which time a question was asked on the board in regards to wages for personnel within the fire department and police department and the board stated those wages were to be requested by the chiefs of those departments

Upon figuring the requested wage increase, Officer McKenna is estimated to work a total of 580 hours between March 23<sup>rd</sup> and June 30<sup>th</sup>, which included two holidays. At his current hourly rate, he would make **\$11,253.78**. With an increase to \$20.00 per hour that would be an additional **\$1,417.53**, not including the current cost of living adjustment of 3.5%. The cost-of-living increase for the total during that time period for the new total of \$12,671.31 would be an additional amount of **\$443.50**. The total final increase amount to his current overall wages would be **\$1861.03**.

Respectfully Submitted,

  
Chief John Gessner

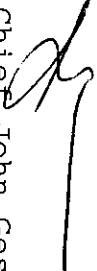


**TO: BOARD OF TRUSTEES**  
**FROM: CHIEF JOHN GESSNER**  
**DATE: 03/20/2025**  
**REF: EQUIPMENT PURCHASE: NEW IN CAR CAMERAS**

I am requesting the Board of Trustee's allow the purchase of new in car camera systems to replace the current outdated camera system currently only in one vehicle. The current system is from a company called L3. This system does not interface with our body cameras the department purchased in 2023 from Axon. Further the current system has no form of redaction available for the video recordings captured by the system.

The system I am requesting to purchase is from the Axon company who we currently have body cameras and tasers through. The department has had no issues with the equipment and during the recent upgraded technology within the township hall, a minor problem occurred with an IP address issue, and Axon immediately fixed it once it was identified, so customer service is very supported. The total package would be installed in all three of the department's patrol units by an Axon installer. The purchase would operate the same as our current body camera program, that being a 5-year program. The total for equipment and storage for the five years is \$39,847.80, which is broken down in a yearly amount of \$7,969.56. (See attached documents). I have already budgeted the first year's amount and would subsequently budget the \$7,969.56 in each subsequent year as I do the body cameras.

Respectfully Submitted,

  
Chief John Gessner



Axon Enterprise, Inc.  
17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
VAT: 86-0741227  
Domestic: (800) 978-2737  
International: +1.800.978.2737

**BILL TO**

Somerset Township Police Department - MI  
12631 E CHICAGO RD  
SOMERSET CENTER  
MI  
49282  
USA  
Email:

**SHIP TO**

SOMERSET TOWNSHIP POLICE DEPT.  
12631 E CHICAGO RD  
SOMERSET CENTER  
MI  
49282  
USA

**SALES REPRESENTATIVE**

Asa Perez  
Phone:  
Email: asperetz@axon.com  
Fax:

**PRIMARY CONTACT**

Mathew May  
Phone: 6142189761  
Email: mayindaar@videopenwest.com  
Fax: 815-589-4241

Account Number: 316142

Payment Terms:

Delivery Method:

Estimated Contract Start Date: 01/15/2025

Quote Expiration: 03/31/2025

Issue #: 02-25-2025

Q-671069-45716.727AP



**Quote Summary**

Program Length  
60 Months  
TOTAL COST  
\$39,847.80  
ESTIMATED TOTAL W/ TAX  
\$39,847.80

**Discount Summary**

Average Savings Per Year  
\$554.04  
TOTAL SAVINGS  
\$2,770.20

Payment Summary

Date  
May 2025  
May 2026  
May 2027  
May 2028  
May 2029  
Total

Subtotal \$39,847.80  
\$7,969.56  
\$7,969.56  
\$7,969.56  
\$7,969.56  
\$7,969.56  
Tax \$0.00  
\$0.00  
\$0.00  
\$0.00  
\$0.00  
\$0.00

Total \$39,847.80  
\$7,969.56  
\$7,969.56  
\$7,969.56  
\$7,969.56  
\$7,969.56

Non-Binding Budgetary Estimate

Quote Unbundled Price: \$42,618.00  
 Quote List Price: \$43,597.20  
 Quote Subtotal: \$39,847.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program	Fleet3B+TAP	3	60	\$199.30	\$204.74	\$183.91	\$33,103.80	\$0.00	\$33,103.80
A la Carte Hardware	AXON FLEET - ARGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS	3		\$349.00	\$349.00	\$349.00	\$1,047.00	\$0.00	\$1,047.00
	AXON FLEET - ERICSSON GRADLEPOINT R980-5GD-A+5YR NETCLOUD	3		\$1,899.00	\$1,899.00	\$1,899.00	\$5,697.00	\$0.00	\$5,697.00
Total							\$39,847.80	\$0.00	\$39,847.80

Delivery Schedule

Bundle	Item	Description	Qty	Shipping Location	Estimated Delivery Date
Fleet 3 Basic + TAP	70112	AXON SIGNAL - VEHICLE	3	1	05/15/2025
Fleet 3 Basic + TAP	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	3	1	05/15/2025
A la Carte	101018	AXON FLEET - ARGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS	3	1	05/15/2025
A la Carte	101675	AXON FLEET - ERICSSON GRADLEPOINT R980-5GD-A+5YR NETCLOUD	3	1	05/15/2025
Fleet 3 Basic + TAP	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	3	1	06/14/2030
Software	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	3	06/15/2025	06/14/2030
Fleet 3 Basic + TAP	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	6	06/15/2025	06/14/2030
Services	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	3		
Fleet 3 Basic + TAP	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	3		
Warranties	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	3	05/15/2026	06/14/2030
Fleet 3 Basic + TAP	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	3	05/15/2026	06/14/2030



Non-Binding Budgetary Estimate

Shipping Locations

Location Number 1  
 Street 12631 E CHICAGO RD  
 City SOMERSET CENTER  
 State MI  
 Zip 49282  
 Country USA

Payment Details

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
May 2025	Year 1 Year 1 Year 1	AXON FLEET - AIRGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS FLAT BL AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD Fleet 3 Basic + TAP	3 3 3	\$209.40 \$1,139.40 \$6,620.76	\$0.00 \$0.00 \$0.00	\$209.40 \$1,139.40 \$7,969.56
May 2026	Year 2 Year 2 Year 2	AXON FLEET - AIRGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS FLAT BL AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD Fleet 3 Basic + TAP	3 3 3	\$209.40 \$1,139.40 \$6,620.76	\$0.00 \$0.00 \$0.00	\$209.40 \$1,139.40 \$7,969.56
May 2027	Year 3 Year 3 Year 3	AXON FLEET - AIRGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS FLAT BL AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD Fleet 3 Basic + TAP	3 3 3	\$209.40 \$1,139.40 \$6,620.76	\$0.00 \$0.00 \$0.00	\$209.40 \$1,139.40 \$7,969.56
May 2028	Year 4 Year 4 Year 4	AXON FLEET - AIRGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS FLAT BL AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD Fleet 3 Basic + TAP	3 3 3	\$209.40 \$1,139.40 \$6,620.76	\$0.00 \$0.00 \$0.00	\$209.40 \$1,139.40 \$7,969.56
May 2029	Year 5 Year 5 Year 5	AXON FLEET - AIRGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNS FLAT BL AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD Fleet 3 Basic + TAP	3 3 3	\$209.40 \$1,139.40 \$6,620.76	\$0.00 \$0.00 \$0.00	\$209.40 \$1,139.40 \$7,969.56

**Non-Binding Budgetary Estimate**

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.



Eric Frederick  
Chief Connectivity Officer  
Michigan High-Speed Internet Office  
105 W. Allegan St. Lansing, MI 48933

Dear Mr. Eric Frederick and Ms. Jennifer Duffey,

Re: BEAD Grant Support Letter

I am writing this letter on behalf of the Township of Somerset to express our support for Comcast's application to implement funds allocated to Michigan through the Broadband Equity Access and Deployment (BEAD) Program. We believe that Comcast's proposal represents a critical opportunity to expand high-speed internet access to the unserved and underserved areas in our community and address a significant gap in connectivity that has long hindered our residents and local businesses.

Access to reliable, high-speed internet is essential for the economic growth, educational opportunities, healthcare access, and overall quality of life of our communities. In recent years, the increasingly digital world has further underscored the necessity of broadband access for remote work, online learning, and telehealth services. Unfortunately, many areas in the Township of Somerset remain disconnected or inadequately serviced by current internet infrastructure, exacerbating the digital divide.

Comcast's proven record in delivering robust and reliable internet services, investing over \$2.3 billion in Michigan over the past three years, makes them an ideal partner to implement the BEAD program's objectives. Comcast has demonstrated a strong commitment to work with our community to ensure residents are served, provide information to stakeholders, and address digital inequity.

We strongly believe that Comcast's application, if approved, will provide the necessary resources to ensure that all residents of the Township of Somerset will have the opportunity to participate fully in today's digital economy. This expansion will not only benefit individual households but also empower our local businesses, educational institutions, and healthcare providers by providing them with the connectivity they need to thrive.

Thank you for your attention to this critical issue and for your continued leadership in advancing broadband access across Michigan.

Sincerely,

Sharon Uyttenhove  
Clerk  
Township of Somerset



**Sharon Yttenhove**

---

**From:** Abe Dane <adane@co.hillsdale.mi.us>  
**Sent:** Tuesday, March 11, 2025 3:59 PM  
**To:** Sharon Yttenhove; Abe Dane  
**Subject:** FW: RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application  
**Attachments:** Letter of Support - Hillsdale County Local Gov - Template 3.11.25.docx; Resolution 25-019 Authorize Chair to sign Comcast support letter for BEAD program.pdf

Good afternoon, Township and City Clerks.

The County Board of Commissioners signed the attached letter of support for Comcast's BEAD grant application regarding their desire to invest in rural internet infrastructure in out County. Please review the below email string and the attached. If you have any questions, please reach out to Eric Woody. They are needing some township/city letters of support to go with their grant application.

Thanks!

*Abe Dane, MIPMC*  
*Hillsdale County Clerk*  
*O: (517) 437-3391*  
*C: (517) 297-9212*

**From:** Woody, Eric <Eric\_Woody@comcast.com>  
**Sent:** Tuesday, March 11, 2025 3:06 PM  
**To:** a.dane@co.hillsdale.mi.us; 'Mark Wiley' <m.wiley@co.hillsdale.mi.us>; Brad Benzing <b.benzing@co.hillsdale.mi.us>  
**Cc:** Joe LaRussa <joe@supremoconsulting.com>  
**Subject:** RE: RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Good Afternoon Chair Wiley, Commissioner Benzing, and Clerk Dane,

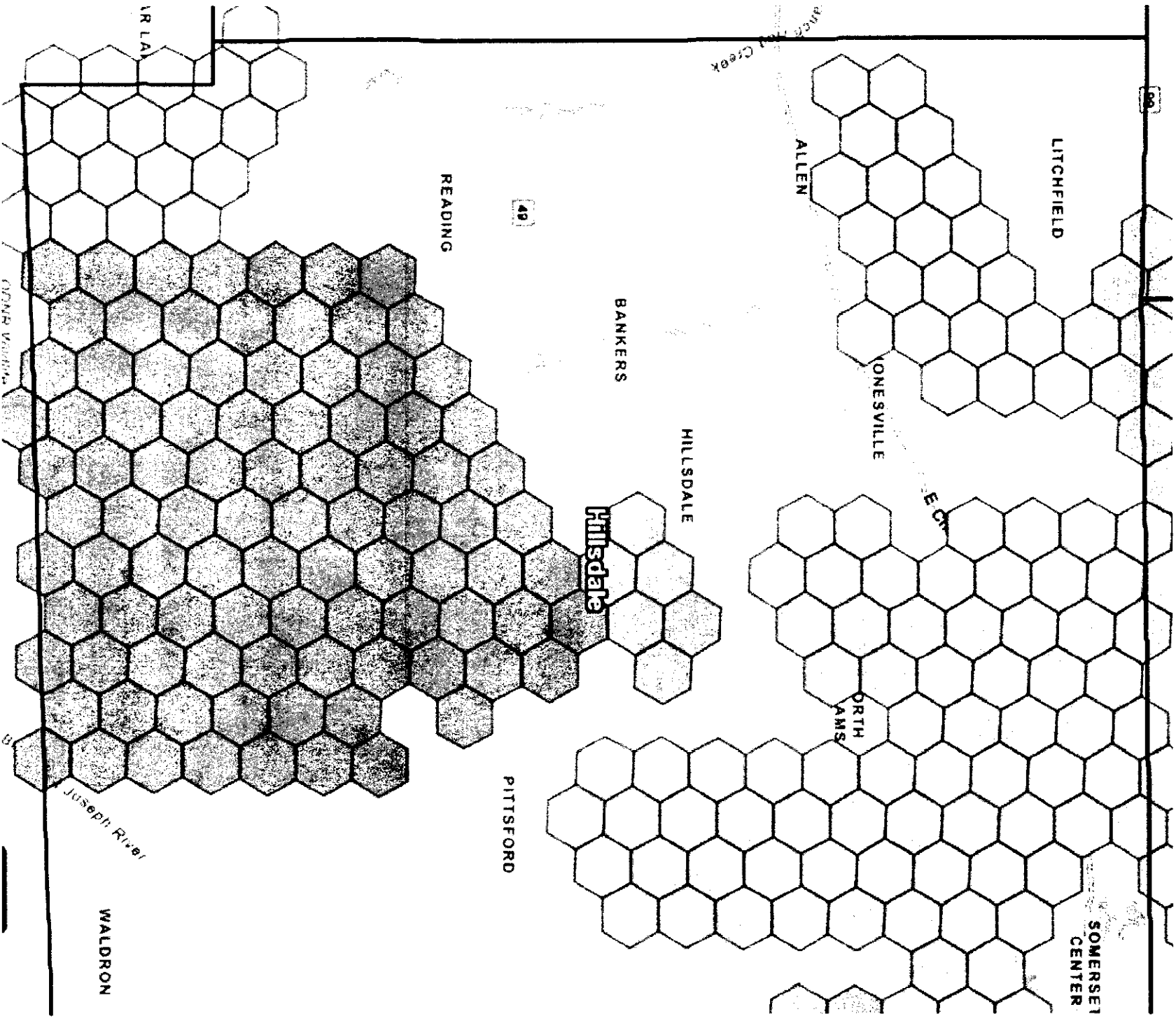
As promised, here is an update on what Comcast is anticipated to submit for in our Michigan BEAD great application. This overall project could change, homes could be added or subtracted, as it needs to get approved by corporate but below is what I know as of now regarding general maps and what municipalities.

The challenge now is to get letters of support from all the following municipalities and some core local institutions (we need 10 letters of support from non-profits, businesses, chambers etc.). I am anticipating some of the local gov folks may be difficult to connect with and without a letter from them our proposal will not get the full points on our application.

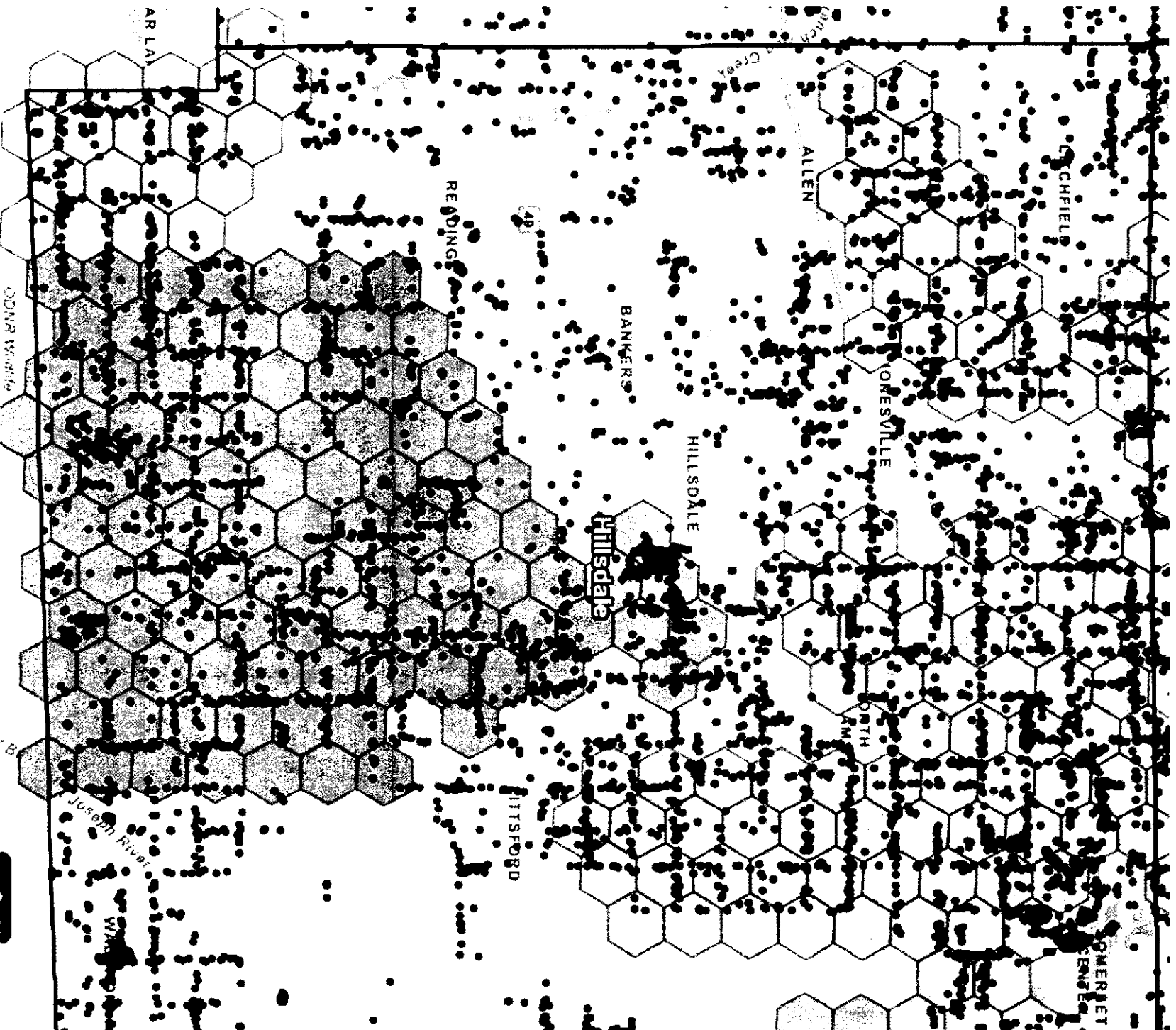
**Do you have or does the county have contact information for local gov? I thought there was information on the county website, but I could not find it. I know when we discussed in the past you open to potentially assisting in outreach. I've attached the general letter of support I plan to send, but I am working on finding contact information so I can reach out. Also, so you are aware, I know when I reached out in the past for a letter of support 2 years ago, some Village Presidents or Supervisors did not respond and would not take my calls.**

- Adams Twp.
- Allen Twp
- Amboy Twp
- Cambria Twp.
- Camden Twp.
- Camden Village
- City Hillsdale
- City of Litchfield
- Fayette Twp.
- Hillsdale Twp
- Jefferson Twp.
- Jonesville Village
- Litchfield Twp.
- Montgomery Village
- Moscow Twp.
- North Adams Village
- Pittsford Twp.
- Ransom Twp.
- Reading Twp.
- Scipio Twp.
- Somerset Twp.
- Village of Allen
- Wheatland Twp.
- Woodbridge
- Woodbridge Twp.
- Wright Twp.

The below is what we are planning on submitting to the state, but this may change as the application deadline gets closer. The state has broken down areas for a project with a hex bin, disregard the colors, that is for internal purposes so we can differentiate certain projects for submission. As you can see, if approved by corporate, it is most of the county.



The below map is the same as above but has all the homes that are eligible for grant support in each hex bin. The red dots signify a home/business. If a dot is out of a colored hex bin then it would not be included in the project unless we make changes from now until April 7<sup>th</sup>/8<sup>th</sup>.



If you have any questions, please let me know. Happy to try and get answers for you.

Eric

*Eric Woody  
Government and Regulatory Affairs Manager  
Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties  
Comcast - Heartland Region  
Mobile: (248) 924-4917  
Email: [Eric\\_Woody@Comcast.com](mailto:Eric_Woody@Comcast.com)*

**From:** Woody, Eric <[eric\\_woody@comcast.com](mailto:eric_woody@comcast.com)>  
**Sent:** Wednesday, January 29, 2025 10:18 AM  
**To:** [a.dane@co.hillsdale.mi.us](mailto:a.dane@co.hillsdale.mi.us)  
**Cc:** 'Mark Wiley' <[m.wiley@co.hillsdale.mi.us](mailto:m.wiley@co.hillsdale.mi.us)>; Brad Benzing <[b.benzing@co.hillsdale.mi.us](mailto:b.benzing@co.hillsdale.mi.us)>  
**Subject:** RE: RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Abe, thank you for sending this over!

Chairman Wiley and Commissioner Benzing, really appreciate all of your work getting this turned over so quickly. I will be sure to update you as things progress internally.

On another note, I wanted you to be aware that we are experiencing issues in other states in getting letters of support from very rural local governments. As I mentioned during our breakfast meeting, if we do not have a letter of support or resolution from the county level and down to the local municipality then we would not be able to include those municipal addresses for a BEAD grant in any municipality that did not give us a letter of support.

Here are some potential solutions that we are approaching counties with, which will increase the chances of funding being awarded to an internet service provider in your area.

- Have the county convene the eligible municipalities in a townhall type meeting? (Oakland County is working on doing something like this for Comcast and other providers). This would help internet service providers to connect with the municipalities they are applying for a BEAD grant in and get letters of support/build a relationship.
- Another possibility would be getting help in identifying the best contact for the Township/Village etc. or contact information. Not sure if a list already exists.

I am working with my team to identify what municipalities are included in the BEAD grant program and will update you.

Best,

Eric

*Eric Woody  
Government and Regulatory Affairs Manager  
Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties  
Comcast - Heartland Region  
Mobile: (248) 924-4917  
Email: [Eric\\_Woody@Comcast.com](mailto:Eric_Woody@Comcast.com)*

**From:** Abe Dane <a.dane@co.hillsdale.mi.us>  
**Sent:** Tuesday, January 28, 2025 2:55 PM  
**To:** Woody, Eric <eric\_woody@comcast.com>  
**Cc:** 'Mark Wiley' <m.wiley@co.hillsdale.mi.us>  
**Subject:** RE: RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Eric,

Attached is your letter of support from Hillsdale County. Let me know if you have any questions.

*Abe Dane, MPPMC*  
*Hillsdale County Clerk*  
*O: (517) 437-3391*  
*C: (517) 297-9212*

**From:** Mark Wiley <m.wiley@co.hillsdale.mi.us>  
**Sent:** Friday, January 24, 2025 1:47 PM  
**To:** Abe Dane <a.dane@co.hillsdale.mi.us>  
**Subject:** Fw: RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

----- Forwarded Message -----

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**From:** Woody, Eric (Eric\_Woody@comcast.com)  
**Date:** 01/24/25 12:41  
**To:** Mark E. Wiley (m.wiley@co.hillsdale.mi.us)  
**Cc:** b.benzing@co.hillsdale.mi.us  
**Subject:** RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Chairman Wiley and Commissioner Benzing,

It looks like the lack of sleep my 2 and 3 year old have been causing me the past month has made me attach the wrong documents! Please see the correct one for Hillsdale County.

So sorry about that!

Eric

*Eric Woody*

*Government and Regulatory Affairs Manager*

*Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties*

*Comcast - Heartland Region*

*Mobile: (248) 924-4917*

*Email: [Eric\\_Woody@Comcast.com](mailto:Eric_Woody@Comcast.com)*

**From:** Woody, Eric <[Eric\\_Woody@comcast.com](mailto:Eric_Woody@comcast.com)>  
**Sent:** Friday, January 17, 2025 10:14 AM  
**To:** Mark E. Wiley <[m.wiley@co.hillsdale.mi.us](mailto:m.wiley@co.hillsdale.mi.us)>  
**Cc:** [b.benzing@co.hillsdale.mi.us](mailto:b.benzing@co.hillsdale.mi.us)  
**Subject:** RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Commissioner Benzing and Chairman Wiley,

Here are my letters of support and request for a resolution, feel free to edit as you see fit.

Our team is still going over all of the data and we have not determined with certainty that we will be applying through BEAD in Lenawee County. The development team is focused on the Indiana BEAD program and I likely won't have a final determination on if we will or where we will apply until middle to end of February.

On my end, it would be great if we can move forward with a letter of support and resolution from the county, even with a final decision still pending. Let me know your thoughts on if you want to hold or move forward with a letter of support and resolution.

Hope all is well,

Eric

*Eric Woody*

*Government and Regulatory Affairs Manager*

*Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties*

*Comcast - Heartland Region*

*Mobile: (248) 924-4917*

*Email: [Eric\\_Woody@Comcast.com](mailto:Eric_Woody@Comcast.com)*

**From:** Mark E. Wiley <[m.wiley@co.hillsdale.mi.us](mailto:m.wiley@co.hillsdale.mi.us)>  
**Sent:** Friday, December 6, 2024 2:28 PM  
**To:** Woody, Eric <[Eric\\_Woody@comcast.com](mailto:Eric_Woody@comcast.com)>  
**Cc:** [b.benzing@co.hillsdale.mi.us](mailto:b.benzing@co.hillsdale.mi.us)  
**Subject:** Re: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Thank You

Sent from my iPad

Mark E. Wiley

Chairperson

On Dec 6, 2024, at 11:40 AM, Woody, Eric <[Eric.Woody@comcast.com](mailto:Eric.Woody@comcast.com)> wrote:

Chairman Wiley and Commissioner Benzling,

Sorry for the delay in getting back to you. Here is a recap of our meeting with some follow-up items.

The draft letter is attached but I need to make some additions in the letter. I will send a follow up email next week. We would also like you to consider a resolution, if possible, of course once we review the addresses and we decide to move forward with an application (a lot is still up in the air pending the addresses. The resolution would be in support of our application.

Agenda:

1. Eric to discuss:
  1. Michigan BEAD and where we are at in the process
    1. Waiting on the state to release the addresses
  2. Scoring metrics and what Comcast needs for letters of support and resolutions
    1. Reviewed the scoring metric and the importance of letters of support, see attached.
  3. Discuss potentially where we may want to expand
    1. This is pending until the addresses are released. After they are released, our team will review and a follow-up meeting will be scheduled if we can move forward with a grant application.
  4. How can Comcast partner around digital equity and bridging the digital divide
    1. Brad and Mark will consider non-profits in the county that Comcast can engage more.
2. Questions for Chairman Wiley and Commissioner Benzling
  1. What is the current strategy around BEAD for the county
    1. Supporting multiple ISPs, matching funds is not possible, however they will consider identifying a lead to streamline permits and will assist in outreach to municipalities for letters of stuff.
  2. If Comcast builds in the area and submits a BEAD application, can you/the county assist in helping with letters of support or connecting?



1.           yes

3. What are the needs for the county around digital equity? Any specific municipalities

3. Other
4. Conclude

Eric's cell is 248-924-4917 work or his personal is 586-604-2669

*Eric Woody*

*Government and Regulatory Affairs Manager*

*Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties*

*Comcast - Heartland Region*

*Mobile: (248) 924-4917*

*Email: [Eric\\_Woody@Comcast.com](mailto:Eric_Woody@Comcast.com)*

**From:** Woody, Eric <[Eric\\_Woody@comcast.com](mailto:Eric_Woody@comcast.com)>

**Sent:** Wednesday, October 23, 2024 3:30 PM

**To:** [b.benzing@co.hillsdale.mi.us](mailto:b.benzing@co.hillsdale.mi.us); 'Mark E. Wiley' <[m.wiley@co.hillsdale.mi.us](mailto:m.wiley@co.hillsdale.mi.us)>

**Subject:** RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Thank you, that works! I sent a calendar invite with a rough agenda for things to discuss. I've also listed that below.

Agenda:

1. Eric to discuss:
  1. Michigan BEAD and where we are at in the process
  2. Scoring metrics and what Comcast needs for letters of support and resolutions
  3. Discuss potentially where we may want to expand
  4. How can Comcast partner around digital equity and bridging the digital divide
2. Questions for Chairman Wiley and Commissioner Benzing
  1. What is the current strategy around BEAD for the county
  2. If Comcast builds in the area and submits a BEAD application, can you/the county assist in helping with letters of support or connecting?
  3. What are the needs for the county around digital equity? Any specific municipalities
  3. Other
  4. Conclude

Eric's cell is 248-924-4917 work or his personal is 586-604-2669

*Eric Woody*

*Government and Regulatory Affairs Manager*

*Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties*

*Comcast - Heartland Region*

*Mobile: (248) 924-4917*

*Email: Eric\_Woody@Comcast.com*

**From:** b.benzing@co.hillsdale.mi.us <b.benzing@co.hillsdale.mi.us>  
**Sent:** Wednesday, October 23, 2024 3:17 PM  
**To:** Woody, Eric <Eric\_Woody@comcast.com>; 'Mark E. Wiley' <m.wiley@co.hillsdale.mi.us>  
**Subject:** RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Thanks for the follow up Eric. November 20 is good for both of us. How about meeting at Jilly Beans 18 North Howell St Hillsdale, MI 49242. It's right across from the historic courthouse. If 10:00 a.m. works for you, that is good for Mark and I.

<https://www.jillybeanscoffeehouse.com/visit>

Thanks,

Brad

**From:** Woody, Eric <Eric\_Woody@comcast.com>  
**Sent:** Wednesday, October 23, 2024 12:43 PM  
**To:** Mark E. Wiley <m.wiley@co.hillsdale.mi.us>; b.benzing@co.hillsdale.mi.us  
**Subject:** RE: [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

Good Afternoon,

Sorry for the delay in getting back to you. November 20<sup>th</sup> looks good anytime in the morning. We can do an in-person or teams meeting, whatever you prefer. I live in Warren MI, so a very early time before 9am-ish may be difficult with the kiddos but mostly due to traffic.

If in-person then advise on the location.

Thanks again!

Eric

*Eric Woody*

*Government and Regulatory Affairs Manager*

*Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties*

*Comcast - Heartland Region*

*Mobile: (248) 924-4917*

*Email: Eric\_Woody@Comcast.com*

**From:** Mark E. Wiley <m.wiley@co.hillsdale.mi.us>  
**Sent:** Tuesday, October 22, 2024 7:15 AM  
**To:** b.benzing@co.hillsdale.mi.us  
**Cc:** Woody, Eric <Eric\_Woody@comcast.com>  
**Subject:** [EXTERNAL] Re: Hillsdale County and Comcast - Potential BEAD Application

I am open on those dates

Sent from my iPad

Mark E. Wiley

Chairperson

Hillsdale County Board of Commissioners

On Oct 21, 2024, at 6:12 PM, [b.benzing@co.hillsdale.mi.us](mailto:b.benzing@co.hillsdale.mi.us) wrote:

Hi Eric,

How does the morning of November 18, 19 or 20<sup>th</sup> look for you?

Mark, can you check your calendar if any work?

Thanks,

Brad

**From:** Woody, Eric <[Eric.Woody@comcast.com](mailto:Eric.Woody@comcast.com)>

**Sent:** Monday, October 21, 2024 1:32 PM

**To:** [m.wiley@co.hillsdale.mi.us](mailto:m.wiley@co.hillsdale.mi.us); [b.benzing@co.hillsdale.mi.us](mailto:b.benzing@co.hillsdale.mi.us)

**Subject:** Hillsdale County and Comcast - Potential BEAD Application

Chairman Wiley and Commissioner Benzing,

Hope all is well. I haven't touched base with you in a while but was hoping to get some time with both or either of you to discuss Michigan's BEAD grant for rural broadband expansion that is well on it's way to opening up to applications. Comcast is currently waiting to review the list of eligible addresses so our team can assess where can be approved to build by corporate. With that, they asked that I touch base with you in case apply for a grant in your area. The scoring metrics are pretty straightforward from the state and part of it requires a pretty heavy lift of letters of support and resolution from the county level all the way down to the local level wherever we intend to build if awarded the grant.

All of this is still pending and up in the air but I was hoping we could get some time for a teams meeting to touch base. I've attached the state's scoring metric so you get a sense of what we may need and here is the link to Michigan's BEAD grant increase you want more info <https://www.michigan.gov/leo/bureaus-agencies/mibi/funding-opportunities/bead>

Please let me know when you are free to connect.

Eric

*Eric Woody*

*Government and Regulatory Affairs Manager*

*Hillsdale, Jackson, Lenawee, Livingston, Monroe, Oakland, and Washtenaw Counties*

*Comcast - Heartland Region*

*Mobile: (248) 924-4917*

*Email: Eric\_Woody@Comcast.com*

**CAUTION:** This email originated from outside of the County of Hillsdale systems. Do not click links or open attachments unless you recognize the sender and know the content is safe.

<Heartland BEAD Support Letter Details.pptx>

<Template City\_County Letter of Support.pdf>

<BEAD Partner Checklist.pptx>



## Contract for Musical Services

Township of Somerset  
12715 E. Chicago Road  
Somerset Center, MI 49282

The Musical Performance (This Contract) is made effective for Friday, June 13, 2025 (the Effective Date) by and between Somerset Township, Parks and Recreation Committee (Parks and Recreation) of 12715 E. Chicago Rd. PO Box 69, Somerset Center, MI 49282 and **CoalTrain**.

**DESCRIPTION OF SERVICES:** **CoalTrain** will perform at McCourtie Park on Friday, June 13, 2025 from 6:00 PM to 9:00 PM for the amount of \$500.00 to be paid at the conclusion of service.

**PERFORMANCE OF SERVICES:** **CoalTrain** shall arrive at least two hours before the start-up time to set up and conduct sound check. Music shall be performed without any significant breaks and throughout the agreed upon period of time. **CoalTrain** shall have high quality microphone and sound equipment.

**PAYMENT:** Somerset Township, Parks and Recreation will pay compensation to **CoalTrain** for the musical services in the amount of \$500.00, This compensation shall be payable in a lump sum by check upon completion of the musical services.

**TERM:** Somerset Township, Parks and Recreation agree that this Contract shall commence on the above date and terminate on June 13, 2025 at 11:00 PM. Said agreement may be extended or renewed by agreement of all parties.

**RELATIONSHIP OF PARTIES:** It is understood by the parties that **CoalTrain** is an independent contractor with respect to Somerset Township, Parks and Recreation and not an employee of Somerset Township, Parks and Recreation.

**INDEMNIFICATION:** **CoalTrain** agrees to indemnify and hold harmless Somerset Township, Parks and Recreation from all claims, losses, expenses, fees, costs, and judgments that may be asserted against Somerset Township, Parks and Recreation, that result from the acts or omissions of **CoalTrain** members and agents.

**DISPUTE RESOLUTION:** The parties will attempt to resolve any disputes arising out of or relating to this contract through friendly negotiations amongst the parties.

**ENTIRE CONTRACT:** The Contract contains the entire Contract of the parties, and there are no other conditions in any other Contract whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior oral or written agreements between the parties.

**ASSIGNMENT:** Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party; which approval shall not be unreasonably withheld.

**SIGNATORIES:** This agreement shall be signed by Jan O'Shaughnessey, Somerset Township Treasurer on behalf of Somerset Township, Parks and Recreation and by Steven Lavan for **CoalTrain**.

\_\_\_\_\_  
Jan O'Shaughnessey, Somerset Township Treasurer

\_\_\_\_\_  
Steven Lavan, CoalTrain

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Make Check Payable To:



## Contract for Musical Services

Township of Somerset  
12715 E. Chicago Road  
Somerset Center, MI 49282

The Musical Performance (This Contract) is made effective for Friday, May 23, 2025 (the Effective Date) by and between Somerset Township, Parks and Recreation Committee (Parks and Recreation) of 12715 E. Chicago Rd. PO Box 69, Somerset Center, MI 49282 and **Storm Bandits**.

**DESCRIPTION OF SERVICES:** **Storm Bandits** will perform at McCourtie Park on Friday, May 23, 2025 from 6:00 PM to 9:00 PM for the amount of \$500.00 to be paid at the conclusion of service.

**PERFORMANCE OF SERVICES:** **Storm Bandits** shall arrive at least two hours before the start-up time to set up and conduct sound check. Music shall be performed without any significant breaks and throughout the agreed upon period of time. **Storm Bandits** shall have high quality microphone and sound equipment.

**PAYMENT:** Somerset Township, Parks and Recreation will pay compensation to **Storm Bandits** for the musical services in the amount of \$500.00. This compensation shall be payable in a lump sum by check upon completion of the musical services.

**TERM:** Somerset Township, Parks and Recreation agree that this Contract shall commence on the above date and terminate on May 23, 2025 at 11:00 PM. Said agreement may be extended or renewed by agreement of all parties.

**RELATIONSHIP OF PARTIES:** It is understood by the parties that **Storm Bandits** is an independent contractor with respect to Somerset Township, Parks and Recreation and not an employee of Somerset Township, Parks and Recreation.

**INDEMNIFICATION:** **Storm Bandits** agrees to indemnify and hold harmless Somerset Township, Parks and Recreation from all claims, losses, expenses, fees, costs, and judgements that may be asserted against Somerset Township, Parks and Recreation, that result from the acts or omissions of **Storm Bandits** members and agents.

**DISPUTE RESOLUTION:** The parties will attempt to resolve any disputes arising out of or relating to this contract through friendly negotiations amongst the parties.

**ENTIRE CONTRACT:** The Contract contains the entire Contract of the parties, and there are no other conditions in any other Contract whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior oral or written agreements between the parties.

**ASSIGNMENT:** Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party; which approval shall not be unreasonably withheld.

**SIGNATORIES:** This agreement shall be signed by Jan O'Shaughnessey, Somerset Township Treasurer on behalf of Somerset Township, Parks and Recreation and by Rusty Cole for **Storm Bandits**.

Jan O'Shaughnessey, Somerset Township Treasurer

Rusty Cole, Storm Bandits

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Make Check Payable To:



## Contract for Musical Services

Township of Somerset  
12715 E. Chicago Road  
Somerset Center, MI 49282

The Musical Performance (This Contract) is made effective for Saturday, July 5, 2025 (the Effective Date) by and between Somerset Township, Parks and Recreation Committee (Parks and Recreation) of 12715 E. Chicago Rd. PO Box 69, Somerset Center, MI 49282 and **ACT III**.

**DESCRIPTION OF SERVICES:** **ACT III** will perform at McCourtie Park on Saturday, July 5, 2025 from 6:00 PM to 9:00 PM for the amount of \$700.00 to be paid at the conclusion of service.

**PERFORMANCE OF SERVICES:** **ACT III** shall arrive at least two hours before the start-up time to set up and conduct sound check. Music shall be performed without any significant breaks and throughout the agreed upon period of time. **ACT III** shall have high quality microphone and sound equipment.

**PAYMENT:** Somerset Township, Parks and Recreation will pay compensation to **ACT III** for the musical services in the amount of \$700.00. This compensation shall be payable in a lump sum by check upon completion of the musical services.

**TERM:** Somerset Township, Parks and Recreation agree that this Contract shall commence on the above date and terminate on July 5, 2025 at 11:00 PM. Said agreement may be extended or renewed by agreement of all parties.

**RELATIONSHIP OF PARTIES:** It is understood by the parties that **ACT III** is an independent contractor with respect to Somerset Township, Parks and Recreation and not an employee of Somerset Township, Parks and Recreation.

**INDEMNIFICATION:** **ACT III** agrees to indemnify and hold harmless Somerset Township, Parks and Recreation from all claims, losses, expenses, fees, costs, and judgments that may be asserted against Somerset Township, Parks and Recreation, that result from the acts or omissions of **ACT III** members and agents.

**DISPUTE RESOLUTION:** The parties will attempt to resolve any disputes arising out of or relating to this contract through friendly negotiations amongst the parties.

**ENTIRE CONTRACT:** The Contract contains the entire Contract of the parties, and there are no other conditions in any other Contract whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior oral or written agreements between the parties.

**ASSIGNMENT:** Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party; which approval shall not be unreasonably withheld.

**SIGNATORIES:** This agreement shall be signed by Jan O'Shaughnessey, Somerset Township Treasurer on behalf of Somerset Township, Parks and Recreation and by Dean Borso for **ACT III**.

Jan O'Shaughnessey, Somerset Township Treasurer

Dean Borso, ACT III

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Make Check Payable To: