

TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN

MINUTES FOR APRIL 16, 2020 / Page 1 of 3

**CALL TO ORDER**

The regular meeting of the Township of Somerset Board of Trustees was called to order by Supervisor Shaw on Thursday, April 16, 2020 at 7:04PM. This was a virtual meeting on Zoom. The Pledge of Allegiance was said. There were 5 citizens linked into the meeting.

**ROLL CALL OF BOARD MEMBERS**

Supervisor – Tim Shaw - (Present)  
Treasurer - Michelle Gramm - (Present)  
Trustee - David Pumfrey (Present)  
Trustee – Steve Meckley – (Present)  
Clerk - Mike Bohnet - (Present)

**PUBLIC COMMENT:** Opened at 7:06 PM. 1 citizen spoke. Closed at 7:08 PM.

**AGENDA** - Supervisor Shaw moved to accept the agenda as printed. Meckley supported. Vote taken with Ayes: 5. Nays: 0. Motion carried. Agenda approved.

**MINUTES OF PRIOR MEETING** - Supervisor Shaw moved to approve the minutes of the March 19, 2020 Somerset Township Board of Trustees meeting. Second Meckley. Vote taken with Ayes: 5. Nays: 0. Minutes approved.

Supervisor Shaw stated that all reports and supporting documents are available at the Township Office and can be e-mailed upon request.

**REPORTS:**

Police Report – Chief Keith Bancroft gave the Police report for March, 2020. New hire police officer, John Gessner is on duty, doing well as expected and on patrol by himself. (See Attachment #1).

TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN  
MINUTES FOR APRIL 16, 2020 / Page 2 of 3

Treasurers Report - Treasurer Gramm gave the Treasurers report as of 4-16-20. Winter taxes are 94.0% collected. Summer taxes are 97.9% collected. Taxes were settled on March 23<sup>rd</sup> with Hillsdale County.

Fire Report – Submitted by Chief Friess (See Attachment #2).

Flash Report – Clerk Bohnet reported that income for the first 9 months of fiscal year 2019/2020 was \$1,398K and expenditures were \$1,422K and exceeded income by \$24K. Clerk Bohnet said that projected income and expenditures were within 2019/2020 amended budget projections. The burn rate for the next 3 months is \$243K/month. ( See Attachment #3).

**FINANCES** - Supervisor Shaw moved to pay the April 2020 accounts payable bills in the amount of \$44,180.97 and payroll in the amount of \$51,992.33 totaling \$96,173.30. Second Pumfrey. Roll Call Vote was taken with Ayes: Gramm, Meckley, Pumfrey, Bohnet and Shaw. Nays: None. Motion carried. (See Attachment #4 & #5).

**NEW BUSINESS**

Accept resignation letter from Michelle Gramm, Treasurer, effective May 1, 2020 - Supervisor Shaw moved to accept the resignation of Treasurer Michele Gramm effective 5-1-2020. Second Bohnet. Clerk Bohnet read the resignation letter. Roll call vote taken. Ayes: Shaw, Meckley, Pumfrey, Bohnet and Gramm.. Nays: None., Motion carried. Gramm resignation letter accepted. (See Attachment #6).

Hire Josh Bice, Somerset Township resident, effective May 1, 2020 to fill out remaining term of the Treasurer position at the present salary. - Supervisor Shaw moved to hire Josh Bice as Treasurer effective May 1, 2020 to fill out remaining term of the Treasurer position at current salary. Second Meckley. Roll call vote taken. Ayes: Meckley, Gramm, Pumfrey, Bohnet and Shaw. Nays: None. Motion carried.

TOWNSHIP OF SOMERSET, COUNTY OF HILLSDALE, MICHIGAN  
MINUTES FOR APRIL 16, 2020 / Page 3 of 3

**NEW BUSINESS (Continued)**

Supervisor Shaw motioned to hire Josh Bice effective immediately at \$15/hour to begin the Treasurer transition to May 1, 2020. Second Bohnet. Roll call vote taken. Ayes: Pumfrey, Meckley, Gramm, Bohnet and Shaw. Nays: None. Motion carried.

Hire Michelle Gramm effective May 1, 2020 as a consultant at a rate of \$20/hour. Supervisor Shaw moved to hire Michelle Gramm as a consultant at a rate of \$20 /hour not to exceed 40 hours. Second Bohnet. Roll call vote taken. Ayes: Meckley, Pumfrey, Bohnet and Shaw. Nays: None. Abstain: Gramm. Motion carried.

**ANNOUNCEMENTS**

Somerset Township Offices will be closed from March 20, 2020 through April 30, 2020.

Candidates for Township Offices in the August 4<sup>th</sup> Primary. Documents in bulletin box at front door of the Township. Affidavit of identity. Petition and organizational documents must be returned to the Somerset Township book drop box by 12PM on Tuesday April 21<sup>st</sup>.

**PUBLIC COMMENT** – Opened at 7:18 PM. 1 Citizen spoke. Closed at 7: 19 PM

Hearing no further public comment, meeting was adjourned at 7:20PM by Supervisor Shaw. Respectively submitted by Michael Bohnet, Somerset Township Clerk.